

Board Report for December 8, 2025

Shelly Patrick, Assistant Director of Student Services

Leading Change Plan Implementation:

**Goal 1: Create a consistent, clear, and supportive workload system embedded into department culture.**

- The Leads developed a checklist to create a clear guideline for what tasks fall under each area of the calculator for each of their disciplines, and they were reviewed with teams at the Network meeting on 10/21/2025.
- Our contact at Madison Champaign ESC shared that they think Macros needs to be enabled to be able to clear all of the data each time a new calculation is completed in order for the information to be reciprocal.
- I continue to have meetings with our providers about workload concerns and brainstorm solutions. We also meet with the director for the district when needed
  - 11/11 - Met with Director about OT workload
  - 11/17 – Check-in with OT for workload
  - 11/20 – Discussion with Director about PT workload
  - 11/20 – SLP check-in for workload
  - 11/25 – SLP discussion for workload

**Goal 2: Strengthen Professional Development and Networking – Deliver high-quality, relevant PD and collaborative networks that support growth and innovation.**

- Includapalooza 2026 planning has begun.
  - Committee met on 11/10/2025

**Goal 3: Improve Recruitment and Retention: Build a supported workforce through mentorship, development programming, and streamlined hire to retire and recognition.**

- **Support for current personnel:**
  - 11/10 – Attended Bucyrus RSP monthly check-in meeting
  - 11/11 – BSS NSW Check-in
  - 11/12 – Met with OT to discuss possibility to reduce days
  - 11/18 – BSS NSW Check-in
  - 11/18 – Lexington OT team to discuss distribution of workload
  - 11/19 – Bucyrus support with BST
  - 11/21 – Director discussion about SLP concerns
  - 11/25 – Bucyrus School Psych regular meeting for support with Director
  - 11/25 – BSS NSW check-in and planning Mt. Gilead Para Training for 12/10
  - 12/2 – BSS NSW check-in and planning Mt. Gilead Para training for 12/10

**Goal 4: Cultivate a Positive Culture and Climate – Foster a connected, inclusive, and wellness-focused work environment.**

- 12/5 – met with the Leads to continue planning a Student Services Christmas Party with Elf Yoga games.

**Attended:**

11/12 ORSPN OT/PT Supervisor meeting  
 11/13 SLP/SP Consultant Bimonthly meeting  
 11/13 MSP/ORSPN Medicaid webinar  
 11/14 BST Kid Whisper check-in/Next step to attend 2/13 in Bucyrus  
 11/18 ODEW/OEC Updates  
 11/18 Crawford County Collaborative MAP team meeting  
 11/19 Lexington PreK IDEA monitoring meeting  
 12/3 Pre-School cohort

**Hiring Efforts:**

11/12 Talked with PTA to discuss the possibility of covering out of district needs  
 12/1 RBT sub interview

**PREPARATIONS for Includapalooza 2026 (8/11/2026):**

Met 11/10/2025 at 8:00

Proposal is being developed and prices will be secured with flyers ready by 1/12/2026.

**Professional Development:**

11/17 Met with Plymouth about Executive Functioning PD on 1/5  
 11/19, 20, 21 IS Network  
 Working to plan Mt Gilead Para training on 12/10 and Executive Functioning at MOESC on 12/16

**PBIS**

11/10-11/14 – Final Review of Tier 2 Module 5  
 12/4 Attended Core Team meeting for online module review work