

Board Report for May 9, 2025

Shelly Patrick, Assistant Director of Student Services

Leading Change Plan Implementation:

After working with the Leads, the caseload/workload goal was revised to:

***The Student Services Department will collect caseload/workload data three times during the 24-25 school year (October, January and May), working toward only collecting workload data by May 2025 to comply with the Behavior Analyst Certification Board and the Ohio Special Education Operating Standards.***

- We have the Madison Champaign calculator, and I met with a representative from the ESC on May 2<sup>nd</sup> to test it and to run through scenarios and questions.
- The Leads and I met on May 7<sup>th</sup> to finalize the process for the workload session on May 19<sup>th</sup>.
- May 19<sup>th</sup>, the Leads will be here, and members of their team will sign up for a time to meet with them either in person or virtually from 8:00-11:30 to work through the calculator for us to collect workload data. The data we collect will determine if someone should do a deeper dive into workload with the calculator on ODEW next school year.
- The Director and I will then analyze the data from the workload study to determine if conversations need to be held with Directors about support for the 25-26 school year.

***The student services department will coordinate and offer trainings for the 3 networks offered throughout the year, aligning with the network discipline and interest; as well as provide an online and/or conference option that Providers may choose to use budgeted funds to join in order to choose professional development for individual areas of interest; as well as receive accredited CEU's toward licensure.***

- The End of Year celebration will allow time for staff to share techniques they have used throughout the year that may benefit their colleagues. We will hear about a team approach to helping a student with disabilities obtain their driver's license, application of AI in the therapy world, and wellness strategies for adults and students.
- Capture interests in Exit Tickets
- Also working with the committee to plan a Student Services Conference in August 2025
  - Please see the work for the conference below.
- Networks will also allow networking time for teams to share ideas

***The Student Services administration will develop a visitation schedule for administration to meet with providers at their assigned locations, scheduling a minimum of two visitations within each school year.***

- Spring visits have begun with the following locations:
  - 4/8 Virtual Meeting with Lexington SLP Team
  - 4/8 SLP at Sacred Heart
  - 4/9 Bucyrus
  - 4/10 Highland
  - 4/14 Lexington School Psychologist Team

- 4/24 Malabar
- 4/28 Lucas SLP
- 5/2 Hillsdale

***The Student Services Department will identify and establish at least 2 activities (within our control) that support the retention of current staff.***

- May Newsletters have been sent
- Please refer to support to current personnel

**New Goal based on feedback from climate and culture survey:**

***Based on the needs of our districts and providers, the Student Services Department will develop processes and procedures to provide more timely services.***

- Need to begin working to develop:
  - Onboarding & Support: Hire to Retire
  - Checklist | Check -In
  - Process for Schools to request new service (i.e. behavior referral) – This has been created

**Support to current personnel:**

- 4/8 Met with HR Director about FMLA leaves
- 4/9 Went with EL Tutor to students' family restaurant to connect with parents
- 4/9 Call with SLP about placement questions
- 4/11 OTES Final Conference for PreK Itinerant
- 4/11 Met with Bucyrus Director to discuss OT needs for 25-26 SY
- 4/15 Met with PreK Director and SLP about return from FMLA
- 4/16 Met with District Director, Director and OT about FTE for 25-26 SY
- 4/23 Answered OT questions about 25-26 SY placement
- 4/23 Met with SLP about intentions and placement options for 25-26 SY
- 4/29 OTES Final meeting for Non-pub IS
- 4/29 Continued discussion with OT for 25-26 SY FTE
- 4/30 OTES Final meeting with PreK Itinerant
- 5/1 Met with HR Director about hourly rate requested by SLP
- 5/2 Placement visit with OT's to Lexington for 25-26 SY
- 5/2 Meeting to transition School Psychologist from intern role to full-time employee

- 5/2 Met with EL tutor to answer questions/concerns
- 5/7 Met with SLP about ESY services versus Autism School
- 5/8 Met with District Director about concerns/needs for the 25-26 SY
- 5/9 Met with EL tutor about questions/concerns
- 4/28 Visit with SLP to Madison Pre-School

**ATTENDED:**

- 4/10 BST preparation for the 25-26 SY
- 4/11 Vision Showcase to support transition to the 25-26 SY
- 4/12 Youth Advisory Council Community Easter activity and culminating activity
- 4/23 Richland County Interagency Agreements
- 4/23 SLP Consultant meeting
- 4/24 HR to review Student Services evaluations
- 4/25 OAPSA
- 4/30 BST Goal setting for 25-26 SY
- 4/30 Crawford County Interagency Agreements
- 5/2 St. Peter's discussion for 25-26 SY
- 5/6 AI Summit
- 5/7 CPI representative meeting for check-in and updates
- 5/7 State SLP and School Psych Consultant monthly meeting
- 5/7 OESCA Student Support Network
- 5/8 SLP Mentorship EOY celebration
- 5/9 State Trainer's meeting for OTES, OPES, and OSCES

**Hiring Efforts:**

- 4/10 SLP Interview – Hired for Lexington part-time position
- 4/14 EL Tutor interview
- 5/2 SLP Interview

**The following placement meetings have been held:**

OT to Lexington FMLA, RSAA and Leap

OT discussion for Plymouth 0.8 FTE to 1.0 FTE

OT to Lexington

School Psychologist to Northmor and Clear Fork

School Psychologist to Bucyrus and Plymouth

SLP for Foundation Academy

SLP change of placement to Crestline

Call with Galion Director about OT

**Nonclient/Non-Public School discussions were help with:**

4/23 Pioneer

**Steps Completed for Assistive Technology Team Implementation:**

Followed up with Galion team for eye gaze evaluation by emailing Director.

Called Elyse Pycraft for clarification question for the team about evaluations being completed for devices for home use. Should they be completed by school therapist or outside therapist? Ideally, they should complete it in collaboration; however, either can complete it.

**PBIS Focus Group Work:**

4/8 PBIS SST7 Network

4/11 Provided initial feedback for Tier 2 Module 02

5/1 Met with Regional Field Coordinator for walk through of TFI 2.1 to 3.0 Crosswalk to prepare for Lexington training on June 4

5/9 Ohio PBIS State Network

5/9 Provided final feedback for Tier 2 Module 02

**Student Services Conference on 8/12/2025 Planning:**

4/15 Met with Co-Chairs to finalize CEU packets

5/1 Meeting with Co-Chair and Megan to begin the process of submitting CEU information to the OT and PT Boards. We also discussed logistics of the Food Trucks

5/8 Met with the State SLP Consultant and OSHLA about cooperative opportunity for ASHA CEU's. They will work with us and we need to get information to them to move forward.