

SC Strategic Solutions

Enhancement Request

Client Name:	Mid-Ohio ESC	Requested Date:	3/6/2025
Requested By:	Brenda Miller		
Enhancement to:	MIDOH		
Please Select:	<input checked="" type="checkbox"/> Hiring	<input type="checkbox"/> HR Onboarding	<input type="checkbox"/> Electronic Forms
	<input type="checkbox"/> Form Campaign	<input checked="" type="checkbox"/> Mileage & Expense	

Hiring Module \$3,500 per year

- Allows organizations to manage and post jobs
- Automatically manage and engage with applicants
- Easy setup customizable departments, expiration dates and job types

HR Onboarding Module \$3,500 per year

- Streamline onboarding through SCView
- Paperless and self-service, so employees can dive in on their first day
- Easy setup with customizable preboarding packets per job type or category
- Route documents to adaptable workflows for processing
- Onboard Employees with digital signature
- Give your employees a home for all new-hire documentation
- All documents automatically archive in SCView for long-term retention

Electronic Forms/Workflow \$2,500 per year*

- Make ANY form paperless... no need for scanning, shredding, printing or paper anymore
- Reduce costly paper handling and manual routing with custom workflows
- Accelerate the delivery of paper and manual form-based information
- Tracking, routing, auditing and process awareness
- Reduce errors and improve accuracy
- **Custom form creation: \$95/hour**
- Includes two free custom forms

Form Campaign Module \$1,500 per year

- This module will allow for use of SCView to send out electronic forms through an easy to manage campaign. Use of this is unlimited and can be used to nearly any capacity (Student Services, Human Resources, Treasurer's Office). This module will allow for the ability to send out contracts and salary notices. Contracts can be tracked for signatures and automatically archived within SCView.

Mileage/Expense Tracking Module

\$1,600 per year

- Automatically tracks distances and locations using Google Maps
- Allows tracking of non-travel expenses and attachments (receipts)
- Streamline approval processes
- Integrates to Accounts Payable process and builds to Financial Packet
- Offers ability to store commonly travelled to locations for easy input

Total Cost of Enhancement: \$12,600 per year*

**Plus cost of custom form creations*

Client Approval to Complete Request:	<u>KD. Lammert</u>	Date: <u>3/24/2025</u>
SCSS Signature Accepting Request	_____	Date: _____

*This Enhancement Request will become part of the existing agreement as if fully written therein. All other terms, conditions, deliverable, or charges not revised herein, will remain in effect as stated in the original agreement.

