

# **MID-OHIO EDUCATIONAL SERVICE CENTER**

## **JOB DESCRIPTION**

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<b>Date:</b>	<b>4/16/2025</b>
<b>Title:</b>	<b>Teacher – F.I.R.S.T. School</b>
<b>Reports To:</b>	<b>Principal of F.I.R.S.T. School</b>
<b>Employment Status:</b>	<b>Full-time</b>
<b>MOESC Salary Schedule:</b>	<b>Teacher</b>
<b>Days:</b>	<b>As Determined by the Principal of F.I.R.S.T. School</b>
<b>FLSA:</b>	<b>Exempt</b>

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### **QUALIFICATIONS**

- Must hold at least a Bachelor's Degree.
- Must hold a valid Ohio teaching certificate/license.
- Must successfully pass a BCI/FBI background check.
- Must successfully comply with a tuberculin testing requirement.

### **GENERAL DESCRIPTION**

Middle/High school teacher within a private, residential treatment facility.

### **ESSENTIAL FUNCTION/SKILLS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- Manages, supervises and practices effective leadership skills in the classroom and serves as an appropriate role model for students/residents in accordance with generally recognized professional standards
- Develop and implement appropriate instructional program for each learner served
- Prepares daily instruction that directly relate to the State of Ohio/CORE curriculum standards and the learner's instructional program.
- Operates and maintains equipment in the classroom
- Provides a safe and secure learning environment.
- Current certification in non-violent therapeutic crisis intervention
- Keeps the classroom, desk, shelves, and cabinets clear and orderly. Will keep the classroom appropriately safe
- Maintains a firm, fair, respectful, and consistent approach to the instruction of students/residents through appropriate learning, discipline, and an atmosphere conducive

to learning

- Maintain communications with FFL staff concerning student's behavior and academic performance through: performance cards, loss of privilege documented on reflection reports and incident reports, and communication with FFL staff in the classroom
- Evaluate and report student's academic progress to appropriate individuals through: mid-term grades, end-of-term grades, and special education/IEP specific needs and goals
- Assist in the development of school curriculum
- Assist in the selection of instructional materials
- Attend F.I.R.S.T. school meetings/PD and FFL meetings/PD as requested
- Perform other related duties as may be assigned by the Educational Director of F.I.R.S.T.
- Collaborate with Intervention Specialists to ensure identified accommodations/supports are being provided in the classroom
- All other duties as assigned by the Principal of F.I.R.S.T. School

### **PERSONAL QUALITIES**

- Possesses a high level of professional and ethical standards
- Acknowledges personal accountability for decisions and conduct
- Demonstrates professionalism and contributes to a positive work environment
- Effectively uses active listening, observation, reading, verbal, nonverbal, and writing skills
- Maintains an acceptable attendance record and is punctual
- Organizes tasks and manages time effectively
- Meets deadlines despite time constraints
- Uses diplomacy and exercises self-control when dealing with other individuals
- Wears work attire appropriate for the position
- Accepts responsibility
- Exhibits a positive outlook
- Takes initiative
- Exhibits a service mentality and is responsive to internal and external client requests for service
- Participates in professional development that relates to the position
- Operate standard office equipment including computers, word processing, spreadsheets and communication software
- Seeks to be a leader in technology integration
- Stays current on education issues and initiatives
- Shall remain free of any alcohol or nonprescribed controlled substance in the workplace throughout employment at Mid-Ohio ESC

## **WORKING CONDITIONS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Adjust work hours necessary to complete duties
- Occasional exposure to blood, bodily fluids, and tissue
- Occasional operation of a vehicle under inclement weather conditions
- Occasional interaction among unruly students/adults, including the need to intervene physically in crisis prevention
- Physical abilities include standing, walking, sitting for extended periods, operating a computer, talking/hearing, near and far visual acuity/depth perception/color vision/field of vision required, and occasionally to reach with hands and arms

## **EVALUATION**

Performance of this job will be evaluated by the Principal of F.I.R.S.T. School according to Mid-Ohio ESC board policy.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned by the supervisor, appointing authority, or designee.

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Employee Signature

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Date Received

***The Mid-Ohio Educational Service Center is an equal opportunity employer.***