

MID-OHIO EDUCATIONAL SERVICE CENTER

JOB DESCRIPTION

Date:	4/16/2025
Title:	Abraxas/ F.I.R.S.T. Intervention Specialist
Reports To:	Principal of Abraxas/ F.I.R.S.T.
Employment Status:	Full-time
MOESC Salary Schedule:	Teacher
Days:	As Determined by the Principal of Abraxas/F.I.R.S.T.
FLSA:	Exempt

QUALIFICATIONS

- Must hold at least a Bachelor's Degree
- Must hold a valid Ohio teaching certificate/license
- Must successfully pass a BCI/FBI background check
- Must successfully comply with a tuberculin testing requirement
- Must hold Intervention Specialist requirements

GENERAL DESCRIPTION

Provide special education instruction and support to middle/high school students within a residential treatment facility.

ESSENTIAL FUNCTION/SKILLS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Developing and maintaining current individualized Education Plans and progress monitoring in accordance with Ohio *Operating Standards for the Education of Children with Disabilities*
- Delivering direct instruction in accordance with Ohio's Learning Standards, extended Standards, and IEP goals and objectives.
- Collaborating with general education teachers to insure implementation of FAPE for students with special needs including: Delivery of instruction in accordance with IEP goals, objectives, accommodations, assistive technology, and support for school personnel; Insuring that services are delivered in the least restrictive environment; and

Monitoring progress to ensure meaningful benefit from specially designed instruction and services.

- Compliance with procedural safeguards (Prior Written Notice, parental notifications, timelines, etc.) as outlined in *Ohio Operating Standards for the Education of Children with Disabilities*
- Coordinating documentation and data collection with school psychologist for re-evaluations to determine continued eligibility for special education services
- Notifying special education coordinator of need for amendments due to progress indicators or changes in services
- Notifying special education coordinator of changes in residence, custody, etc.
- Serve as case manager for assigned students and coordinate with teachers, staff, related services providers, counselors, and nurses; meet with assigned students at least monthly to review progress
- Collaborate with district of resident representatives to coordinate services for students accessing state special needs scholarships
- All other duties as assigned by the Principal of Abraxas/F.I.R.S.T.

PERSONAL QUALITIES

- Possesses a high level of professional and ethical standards
- Acknowledges personal accountability for decisions and conduct
- Demonstrates professionalism and contributes to a positive work environment
- Effectively uses active listening, observation, reading, verbal, nonverbal, and writing skills
- Maintains an acceptable attendance record and is punctual
- Organizes tasks and manages time effectively
- Meets deadlines despite time constraints
- Uses diplomacy and exercises self-control when dealing with other individuals
- Wears work attire appropriate for the position
- Accepts responsibility
- Exhibits a positive outlook
- Takes initiative
- Exhibits a service mentality and is responsive to internal and external client requests for service
- Participates in professional development that relates to the position
- Operate standard office equipment including computers, word processing, spreadsheets and communication software
- Seeks to be a leader in technology integration
- Stays current on education issues and initiatives
- Shall remain free of any alcohol or nonprescribed controlled substance in the workplace throughout employment at Mid-Ohio ESC

WORKING CONDITIONS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Adjust work hours necessary to complete duties
- Occasional exposure to blood, bodily fluids, and tissue
- Occasional operation of a vehicle under inclement weather conditions
- Occasional interaction among unruly students/adults, including the need to intervene physically in crisis prevention
- Physical abilities include standing, walking, sitting for extended periods, operating a computer, talking/hearing, near and far visual acuity/depth perception/color vision/field of vision required and occasionally to reach with hands and arms

EVALUATION

Performance of this job will be evaluated by the Principal of Abraxas / F.I.R.S.T. according to Mid-Ohio ESC board policy.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned by the supervisor, appointing authority or designee.

Employee Signature

Date Received

The Mid-Ohio Educational Service Center is an equal opportunity employer.