

Board Report for February 7, 2025

Shelly Patrick, Assistant Director of Student Services

Leading Change Plan Implementation:

After working with the Leads, the caseload/workload goal was revised to:

***The Student Services Department will collect caseload/workload data three times during the 24-25 school year (October, January and May), working toward only collecting workload data by May 2025 to comply with the Behavior Analyst Certification Board and the Ohio Special Education Operating Standards.***

- The Lead PT and I met to work through the ODEW calculator created by Dr. Carlin. She was able to explain the process and results with Directors when Dr. Carlin was here on March 3.
- At the Leads Meeting on 3/17, we will determine how to move forward with workload for the May 19<sup>th</sup> work session.

***The student services department will coordinate and offer trainings for the 3 networks offered throughout the year, aligning with the network discipline and interest; as well as provide an online and/or conference option that Providers may choose to use budgeted funds to join in order to choose professional development for individual areas of interest; as well as receive accredited CEU's toward licensure.***

- The School Psychologist Network was held on 2/10/2025 with a presentation by our Lead School Psychologist about FBAs and BIPs and the role a School Psychologist is able to have with these processes.
- On April 1, 2025, the Related Service Providers will join for a virtual presentation from Dr. Lockwood on "AI in Education: Balancing Innovation and Integrity."
- Capture interests in Exit Tickets
- Also working with committee to plan a Student Services Conference in August 2025
  - Please see work for the conference below.
- Networks will also allow networking time for teams to share ideas

***The Student Services administration will develop a visitation schedule for administration to meet with providers at their assigned locations, scheduling a minimum of two visitations within each school year.***

- Spring visits have begun with the following locations:
  - 3/3 Cardington Local Schools
  - 3/4 Shelby St. Mary's
  - 3/7 Madison South

***The Student Services Department will identify and establish at least 2 activities (within our control) that support the retention of current staff.***

- The February Newsletter has been sent
- Please refer to support to current personnel
- A Yoga Night was held March 10<sup>th</sup> with building a giant charcuterie board and time for socialization. 15 people attended.

**New Goal based on feedback from climate and culture survey:**

***Based on the needs of our districts and providers, the Student Services Department will develop processes and procedures to provide more timely services.***

- Need to begin working to develop:
  - Onboarding & Support: Hire to Retire
  - Checklist | Check -In
  - Process for Schools to request new service (i.e. behavior referral) – This has been created

**Support to current personnel:**

2/10 Met with PreK Itinerant for Focus Area

2/11 ELL Team Meeting for changes in Government Policies

2/12 SLP support for Crestview

2/19 and 26 BST Member about 25-26 school year

2/19 IS OTES Observation

2/21 COTA for 25-26 intentions

2/21 and 25 EL Tutor about Timesheets

2/25 SLP for 25-26 intentions

2/26 School Psychologist for 25-26 intentions

3/3 Pioneer about EL Tutor Activity Logs and Timesheets

3/4 Met with EL Tutor about concerns

3/4 Met with OT about 25-26 intentions

3/5 Met with School Psychologist about 25-26 intentions

3/6 PreK Itinerant OTES Formal Focused Observation

3/6 Met with School Psychologist about 25-26 intentions

3/6 Met with PT about 25-26 intentions

3/7 Met with EL Tutor about Professional Development questions and her IPDP

**ATTENDED:**

- 2/13 Youth Advisory Council
- 2/24 OESCA Student Support Network
- 2/26 SLP Consultant Meeting
- 2/27 JA Inspire Career Expo
- 3/3 Dr. Carlin Workload Conversation with Directors
- 3/5 SLPC/SPC Grant Meeting
- 3/6 CASE Webinar for Leading in this Time of Change and Uncertainty
- 3/7 SLP Mentorship Lunch and Learn

**Professional Development:**

- 2/25 Met with Director for CPI on 2/28
- 2/28 Bucyrus CPI Initial 3<sup>rd</sup> Edition

**Hiring Efforts:**

- 2/10 Met with HR Director about COTA Leave
- 2/10 Met with Team for Virtual SLP Facilitator
- 2/13 Met with HR Director about possible COTA from Cardinal
- 2/21 Call with VocoVision about Virtual SLP
- 3/4 Met with HR Director about COTA at Cardinal
- 3/4 MOESC Related Services Virtual Open Office Hours
- 3/6 MOESC Hiring Event

**Steps Completed for Assistive Technology Team Implementation:**

Followed up with Galion team for eye gaze evaluation by answering Cindy's email.

**PBIS Focus Group Work:**

- 2/11 Attended SST7 PBIS Network
- 2/19 Attended PBIS Region 7 Meeting

2/21 PBIS Online Training Core Team Meeting

3/7 Attended Ohio PBIS State Network

Sent the new Ohio Guidance Document and tips for applying for recognition to the PBIS Teams I have been working with this year. (Lucas, Lexington, and St. Mary's of the Snow).

Completed the initial review of Tier 2 Module 01: Setting the Stage.

**Student Services Conference on 8/12/2025 Planning:**

The committee is working to develop packets of information to send to each Board for accredited CEU's. Goal is to submit by the end of March.

- Sent emails to presenters for any missing information on 3/7
- Set a meeting time with SLP State Consultant for 3/17 to discuss CEU process for SLP's

Working to set a time to meet with the Co-Chairs to be able to finalize dates and times to meet with the committee from now until the conference to identify tasks and completion timelines.