

Board Report for February 7, 2025

Shelly Patrick, Assistant Director of Student Services

Leading Change Plan Implementation:

After working with the Leads, the caseload/workload goal was revised to:

***The Student Services Department will collect caseload/workload data three times during the 24-25 school year (October, January and May), working toward only collecting workload data by May 2025 to comply with the Behavior Analyst Certification Board and the Ohio Special Education Operating Standards.***

- The Leads are working to identify Consistent Forms and a consistent process for their teams to be able to calculate workload. Johanna shared a calculator from Madison Champaign ESC that the teams will consider using. We will meet again on January 23<sup>rd</sup> to finalize this part of the process and then the Leads will share the information with their teams at their Networks in February.
  - A meeting was held with the Leads on Jan. 23<sup>rd</sup> to determine how to move forward in communicating progress to our teams at February Networks. I'll share an update to the SLP and School Psychologists Teams, and the OT/PT will complete a discussion on how they feel we should move forward.
  - We had one OT and one PT provide data to Madison Champaign ESC for their calculator, and we are waiting for the results. These individuals also completed a consistent form created by our lead PT, and we will use this data to complete the ODEW calculator created by Dr. Carlin to compare results for caseload with the Madison Champaign ESC calculator. The goal is to have this completed by March 3<sup>rd</sup> when Dr. Carlin shares information with the Directors.
  -

***The student services department will coordinate and offer trainings for the 3 networks offered throughout the year, aligning with the network discipline and interest; as well as provide an online and/or conference option that Providers may choose to use budgeted funds to join in order to choose professional development for individual areas of interest; as well as receive accredited CEU's toward licensure.***

- SLP network on February 4<sup>th</sup> hosted Elyse Pycraft who shared information about AAC devices and the support PRC-Salttillo has to offer. She also brought devices for our team to explore.
- On February 5<sup>th</sup>, The OT Lead and PT Lead led a discussions with their teams about caseload/workload and the need for a time study. The consensus is still a concern about the amount of time a time study with take and nothing being done as a result of the study due to either districts not approving more staff or more staff not being available. There is an interest in the Madison Champaign calculator due to the time study already being completed.
- Capture interests in Exit Tickets
- Also working with committee to plan a Student Services Conference in August 2025
  - 11/22 and 12/5, the Co-Chairs and I met to begin securing presenters and determining contract needs.

- The flyer has been designed and is being shared. Contracts have been sent to presenters and will be approved at the February 19<sup>th</sup> Board Meeting. We have also started collecting w-9's.
- Continuing to work with State Boards to provide accredited CEU's for each discipline area
- Networks will also allow networking time for teams to share ideas

***The Student Services administration will develop a visitation schedule for administration to meet with providers at their assigned locations, scheduling a minimum of two visitations within each school year.***

- The Spring visit schedule will be completed by the end of February to begin in March.

***The Student Services Department will identify and establish at least 2 activities (within our control) that support the retention of current staff.***

- The February Newsletter has been sent
- Please refer to support to current personnel
- A Yoga Night is being planned for March

**New Goal based on feedback from climate and culture survey:**

***Based on the needs of our districts and providers, the Student Services Department will develop processes and procedures to provide more timely services.***

- Need to begin working to develop:
  - Onboarding & Support: Hire to Retire
  - Checklist | Check -In
  - Process for Schools to request new service (i.e. behavior referral) – This has been created

**Support to current personnel:**

- 1/10 Check in with SLP Program Development Individual
- 1/13 PreK Itinerant Planning meeting
- 1/13 Call with OT about next year and possibilities
- 1/15 OTES Wholistic Observation for PreK Itinerant
- 1/23 OTES Post Conference for PreK Itinerant
- 1/23 Leads Meeting
- 1/24 Meeting with Mansfield City School Providers
- 1/24 Meeting with Mansfield City Schools OT
- 1/24 Meeting with new EL Tutor to answer questions

- 1/29 Meeting with Jen to summarize Lexington concerns/issues to share with Director
- 1/29 Met with Crestview Director about concerns for SLP support
- 1/30 OTES Walk Through for PreK Itinerant
- 1/30 Met with Lexington OT Team and the Director
- 1/31 Met with EL Tutor about Time Sheets
- 2/3 Met with Lexington SLP Team and the Director
- 2/3 SLP Consultant meeting
- 2/3 Met with EL Tutor for questions
- 2/3 Met with Mansfield City School Psych with concerns
- 2/5 Met with BST member about future needs and questions
- 2/7 Vision meeting with Cardinal
- 2/7 Met with new EL Tutor about her schedule

**ATTENDED:**

- 1/9 IDEA updates SST7 IEP Monitoring
- 1/9 Behavior/Mentor costs meeting with Director and Treasurer
- 1/13 SLP Mentorship Kickoff Event
- 1/14 PBIS SST7 Network
- 1/14 SST7 Consultant meeting
- 1/14 BST meeting for future planning
- 1/16 Burnout Prevention Webinar
- 1/17 SPED Director and CIA Network
- 1/21 Crawford County Transition Collaborative Meeting
- 1/23 PBIS Quad Meeting
- 1/24 OAPSA Legal Updates
- 1/29 Meet and Greet with Akron Children's External Team
- 2/3 Akron Children's contract discussion
- 2/5 SLP Mentorship Learning Workshop

- 2/7 Ohio PBIS Network Meeting
- 2/7 CPI Contract meeting

**Professional Development:**

- 1/14 Para and IS Dinner and Discussion
- 1/15 Lexington Brain and Calm PD

**Hiring Efforts:**

- 1/16 Interview COTA for leave in the Spring
- 1/22 Director of Student Services Interviews
- 1/23 Interview virtual SLP for FMLA
- 1/23 Review of Mentor/Supervisor Job Descriptions meeting
- 1/27 Interview virtual SLP for FMLA

**Steps Completed for Assistive Technology Team Implementation:**

Followed up with Galion team for eye gaze evaluation to make sure the team to not need my support to begin the process.

Elyse Pycraft of PRC-Salttillo presented on AAC and the evaluation process at the SLP Network on Feb. 4<sup>th</sup>.

**PBIS Focus Group Work:**

Completed the initial review of Module 6 Classroom Practices: Using Data to Make Informed Decisions. I also talked with Lexington Eastern Elementary School about being a part of the videos and sent contact information to the state.

1/23 PBIS Online Training Core Team meeting

**Student Services Conference on 8/12/2025 Planning:**

Flyer has been completed and is beginning to be distributed for registration to begin.

Purchase Service Agreements and w-9's have been sent to presenters. These will be approved at the Board Meeting on February 19<sup>th</sup>

The committee is working to develop packets of information to send to each Board for accredited CEU's. Goal is to submit by the end of March.