

# MOESC Regular Board Meeting

## MOESC Board Meeting

Mid-Ohio ESC , 890 west fourth street, Mansfield OH, 44906

Wednesday, July 17, 2024

12:00pm - 1:00pm

**Present:** William McFarland, Board Vice President; Mr. William Hope, Board Member ; Linda Schumacher, Board Member ; Brenda Miller, CFO; Kevin Kimmel, Superintendent; Brad Geissman, Board Member; Mrs. Glenna Plotts, Board Member; Steve Earnest, Executive Director of Business & Innovation; Lorraine Earnest, Treasurer; Kyle Swigart, Board Member; Doug Theaker, Board President

## 1 Call to Order

---

President Theaker will call the July 17, 2024 meeting to order.

### Attachments:

### 1.1 Roll Call

---

Treasurer Earnest will call the roll.

### Minutes:

Kyle Swigart was absent from the meeting.

**Result:** Approved

Voter	Yes	No	Abstaining
William McFarland, Board Vice President	X		
Mr. William Hope, Board Member	X		
Linda Schumacher, Board Member	X		
Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Doug Theaker, Board President	X		

### Attachments:

## 1.2 Pledge of Allegiance

---

President Theaker will lead the Pledge of Allegiance.

### Attachments:

## 1.3 Moment of Personal Reflection

---

**Attachments:**

## 2 Recognition of Guest(s)

---

Jolene Edwards, Abraxas Principal

Julie Pfeifer, Abraxas Teacher

Garrett Quickle, Fiscal Assistant

**Attachments:**

## 3 Board of Governors Commendation

---

**Attachments:**

## 4 Approval of Minutes

---

The President will call for corrections and a motion to approve the June 26, 2024 Regular Meeting minutes.

**Result:** Approved

**Motioned:** Linda Schumacher

**Seconded:** William McFarland

Voter	Yes	No	Abstaining
William McFarland, Board Vice President	X		
Mr. William Hope, Board Member	X		
Linda Schumacher, Board Member	X		
Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Doug Theaker, Board President	X		

**Attachments:**

[June 26 2024 Regular Board Meeting Minutes.pdf](#)

## 5 Approval of Adjustments/Adoptions of the Agenda

---

**Result:** Approved

**Motioned:** William McFarland

**Seconded:** Mrs. Glenna Plotts

Voter	Yes	No	Abstaining
William McFarland, Board Vice President	X		

Mr. William Hope, Board Member	X		
Linda Schumacher, Board Member	X		
Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Doug Theaker, Board President	X		

**Attachments:**

## 6 Reports

---

**Attachments:**

### 6.1 Superintendent

---

Mid-Ohio ESC Updates

MOESC Fall Administrative Conference - Tuesday, August 6, 2024

MOESC All Staff Meetings - Wednesday, August 7, 2024

**Attachments:**

### 6.2 Board Members

---

**Attachments:**

### 6.3 Executive Director of Business & Innovation, Steve Earnest

---

Please see attached written report.

**Attachments:**

[Board Update - Jul24.pdf](#)

### 6.4 Executive Director of Achievement & Leadership, Dr. Mark Burke

---

Please see attached written report.

**Attachments:**

[July Board Report 2024.pdf](#)

### 6.5 Director of Literacy, Carrie Wood

---

Please see attached written report.

**Attachments:**

## 6.6 Director of Student Services, Jennifer Crum

---

Please see attached written report.

**Attachments:**

[July 2024 Board Report - Student Services.pdf](#)

## 6.7 Director of Grants & Special Projects, Amy Wood

---

Please see attached written report.

**Attachments:**

[BOG Update 7.10.24.pdf](#)

## 6.8 Director of Human Resources, Jennifer Reed

---

Please see attached written report.

**Attachments:**

[HR Director Board Update - July 2024.pdf](#)

## 6.9 Director of Leadership and Learning, Amber Clay-Mowry

---

Please see attached written report.

**Attachments:**

[Leadership Learning July24.pdf](#)

# 7 Financial Report

---

A. June 2024 Financial Report (attachment)

**Minutes:**

June 2024 financial report was not available at the time of the July board meeting. June 2024 financial report will be reviewed at the August 2024 board meeting.

**Attachments:**

# 8 Establish Public Meeting

---

That the Governing Board of Mid-Ohio Educational Service Center (MOESC), establishes August 21, 2024 (August Regular meeting 12:00 p.m.) as the date for a public meeting for the issue of considering the request of a current employee, Christine Rogers, to be retired from MOESC and rehired with MOESC. The public meeting is in fulfillment of the directives specified in the ORC 3307.353 and 3309.345 respectively.

**Result:** Approved

**Motioned:** William McFarland

**Seconded:** Mr. William Hope

Voter	Yes	No	Abstaining
William McFarland, Board Vice President	X		
Mr. William Hope, Board Member	X		
Linda Schumacher, Board Member	X		
Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Doug Theaker, Board President	X		

**Attachments:**

## 9 Superintendent Recommendations - Operational Action

**Minutes:**

Item 9.1 through 9.13

**Result:** Approved

**Motioned:** William McFarland

**Seconded:** Brad Geissman

Voter	Yes	No	Abstaining
William McFarland, Board Vice President	X		
Mr. William Hope, Board Member	X		
Linda Schumacher, Board Member	X		
Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Doug Theaker, Board President	X		

**Attachments:**

### 9.1 Agreement for Service - District Service Contracts (attachments)

That the Board approve the following district service contracts with Mid-Ohio ESC for FY25

Bucyrus City School District

Clear Fork Valley Local School District

Highland Local School District

Lexington Local School District

Madison Local School District

Mansfield City School District

Plymouth-Shiloh Local School District

**Attachments:**

[Clear Fork FY25 District Contract.pdf](#)  
[Highland FY25 District Contract.pdf](#)  
[Lexington FY25 District Contract.pdf](#)  
[Plymouth-Shiloh FY25 District Contract.pdf](#)  
[Bucyrus FY25 District Contract.pdf](#)  
[Mansfield City FY25 District Contract.pdf](#)  
[Madison FY25 District Contract.pdf](#)

## 9.2 Agreement for Service - Abraxas (attachment)

---

That the Board approve the agreement between Abraxas and Mid-Ohio ESC to provide educational services, effective July 1, 2024 through June 30, 2026.

**Attachments:**

[Educational Service Agreement Abraxas 7.1.24 6.30.26.pdf](#)

## 9.3 Agreement for Service - Highland Local Schools (attachment)

---

That the Board approve the agreement between Highland Local Schools and Mid-Ohio ESC, to provide as needed Vision Services (TVI and O & M), effective beginning August 16, 2024, and ending June 30, 2025.

**Attachments:**

[Highland Local School Service Agreement - Vision As Needed - SY24-25 - July 2024.pdf](#)

## 9.4 Agreement for Service - Lexington Local schools (attachment)

---

That the Board approve the agreement between Lexington Local Schools and Mid-Ohio ESC, to provide Mental Health and Wellness Support Services, by the Behavior Support Team (Lisa Riegel, Akron Children's Hospital/Mid-Ohio ESC Regional School Support Coordinator and Shelly Patrick, PBIS Lead), effective beginning June 1, 2024, and ending June 30, 2025.

**Attachments:**

[Lexington Local - Service Agreement - Mental Health Wellness Light Support - LRiegel - July 2024.pdf](#)

## 9.5 Agreement for Service - Lucas Local Schools (attachment)

---

That the Board approve the agreement between Lucas Local Schools and Mid-Ohio ESC, to provide Mental Health and Wellness Support Services, by the Behavior Support Team (Lisa Riegel, Akron Children's Hospital/Mid-Ohio ESC Regional School Support Coordinator), effective beginning July 1, 2024, and ending June 30, 2025.

**Attachments:**

[Service Agreement - Lucas Local Schools - Mental Health and Wellness Services - LRiegel - July 2024.pdf](#)

## 9.6 Agreement for Service - Mansfield St Peter's Schools (attachment)

---

That the Board approve the agreement between Mansfield St Peter's Schools and Mid-Ohio ESC, to

provide Talented & Gifted services, effective beginning August 1, 2024 and ending June 30, 2025.

**Attachments:**

[Mansfield St. Peter s - TaG - 2024 2025.pdf](#)

## 9.7 Agreement for Service - NCOESC, Madison Local Schools and St. Mary of the Snow School (attachment)

---

That the Board approve the multi-organization agreement for service between North Central Ohio ESC (Client A), Madison Local Schools (Client B), St. Mary of the Snow School (Client C) and Mid-Ohio ESC, to provide Learning Loss Intervention and Assistance and Intervention Specialist services, to be provided by Tiffany Stout, Intervention Specialist, effective beginning July 1, 2024, and ending June 30, 2025.

**Attachments:**

[Service Agreement - NCOESC-St. Mary of the Snow - Madison Local - Tiffany Stout - SY2425 - Intervention - July 2024 2 .pdf](#)

## 9.8 Agreement for Service - Ashland City Schools (attachment)

---

That the Board approve the agreement between Ashland City Schools and Mid-Ohio ESC, to provide Mental Health and Wellness Support Services, by Lisa Riegel, Akron Children's Hospital/Mid-Ohio ESC Regional School Support Coordinator, effective beginning June 1, 2024, and ending June 30, 2025.

**Attachments:**

[Ashland City Schools - ACH Mental Health and Wellness Support - July 2024.pdf](#)

## 9.9 Agreement for Service - Maven Cloud (attachments)

---

That the Board approve the agreement between Maven Cloud and Mid-Ohio ESC to replace the current phone system.

**Attachments:**

[Mid Ohio ESC - Maven Cloud Proposal.pdf](#)  
[Copy of Mid Ohio ESC - Maven Cloud SOW.pdf](#)

## 9.10 Memorandum of Understanding - University of Toledo (attachments)

---

That the Board approve the Memorandum of Understanding (MOU) contracts between the University of Toledo and Mid-Ohio ESC, pursuant to the School Psychology Internships for Lisa Jackson and Jillian Earnest.

**Attachments:**

[Jillian Earnest Internship MOU.pdf](#)  
[Lisa Jackson Internship memorandum of agreement 2024.pdf](#)

## 9.11 Ohio Department of Education and Workforce Grants (attachment)

---

That the Board accept the following Ohio Department of Education and Workforce Grants:  
School Psych Interns (2) FY25, \$65,714.28

Parent Mentor FY25, \$50,000.00  
SLP/SP Regional Consultants FY25, \$400,000.00

**Attachments:**

[School Psych Intern Grant.pdf](#)  
[Mid Ohio ESC SLPC-SPC Award Letter.pdf](#)

## 9.12 Crawford County CEO Program (attachments)

---

That the Board approve Mid-Ohio ESC to contribute \$3,000 to the Crawford County CEO Program, to be paid for by the Ready for Hire Grant.

**Attachments:**

[New CEO Community Investor Flyer 2024 1 1 .pdf](#)  
[2024 07 05 - Crawford County CEO Pledge Form v3 fillable1.pdf](#)

## 9.13 Purchased Services Agreement (attachments)

---

That the Board approve the following purchased services agreements.

AttendanceK12, \$26,144.20 (\$2.70 x 9,683 students), to provide reporting, tracking & notification services for MOESC attendance client districts during the 2024-2025 school year

**Attachments:**

[AttendanceK12 2024 2025.pdf](#)

## 10 Executive Session

---

That the Board enter executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, per ORC 122.22

**Minutes:**

The Board entered into executive session at 12:55 p.m.

Returned to regular session at 1:08 p.m. with all members present.

**Result:** Approved

**Motioned:** Mr. William Hope

**Seconded:** Mrs. Glenna Plotts

Voter	Yes	No	Abstaining
William McFarland, Board Vice President	X		
Mr. William Hope, Board Member	X		
Linda Schumacher, Board Member	X		
Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		



Doug Theaker, Board President	X		
-------------------------------	---	--	--

**Attachments:**

## 10.1 Board Initiated Business

That the Board authorizes the Treasurer to pay CompHealth \$12,627.36 for the placement fee of Paul Salvatori, physical therapist, per the agreement between MOESC and CompHealth that was board approved on January 18, 2023.

**Result:** Approved

**Motioned:** Mr. William Hope

**Seconded:** Brad Geissman

Voter	Yes	No	Abstaining
William McFarland, Board Vice President	X		
Mr. William Hope, Board Member	X		
Linda Schumacher, Board Member	X		
Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Doug Theaker, Board President	X		

**Attachments:**

## 11 Superintendent Recommendations - Personnel Action

**Minutes:**

Item 11.1 through 11.4

**Result:** Approved

**Motioned:** Linda Schumacher

**Seconded:** William McFarland

Voter	Yes	No	Abstaining
William McFarland, Board Vice President	X		
Mr. William Hope, Board Member	X		
Linda Schumacher, Board Member	X		
Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Doug Theaker, Board President	X		

## Attachments:

### 11.1 Resignations (attachments)

---

That the Board approve the following resignations.

Patrick Browning, Long Term Substitute (Abraxas), effective 6/30/2024

Patricia Comerford, School Psychologist, Administrative, effective end of 2023 - 2024 contract year

Cindy Lemaster, Fiscal Assistant, Continuing, effective 12/31/2024

Garrett Quickle, Fiscal Assistant, Limited Non-Teaching, effective 6/30/2024

Lindsay Wollet, Teacher of the Visually Impaired, Limited Teaching, effective end of 2023 - 2024 contract year

#### Attachments:

[Lindsay Wollet 2024.pdf](#)

[Cindy Lemaster 12.2024.pdf](#)

[Tricia Comerford 7.2024.pdf](#)

[Garrett Quickle 7.2024.pdf](#)

[Patrick Browning 7.2024.pdf](#)

### 11.2 Amended Contracts

---

That the Board approve the following amended contracts.

Miles Burson, Educational Consultant, 74 days to 63 days (Administrative)

Steve Helbert, Attendance Counselor, 97 days to 73 days (Continuing)

Cindy Lemaster, Fiscal Assistant, 208 days to 132 (Continuing)

Trudi Marrapodi, School Psychologist, 199 days to 204 days (Administrative)

Erin Snyder, Speech & Language Pathologist, 194 days to 117 days (Limited Teaching)

#### Attachments:

### 11.3 Employment Contracts

---

That the following personnel contracts be approved effective the 2024-2025 contract year (\*contingent upon client service agreement, administrative/fiscal agent agreements and/or on the receipt of grant funds, proper certification/licensure and completed background checks.

NAME. POSITION, CONTRACT TYPE, LENGTH

Patrick Browning, Intervention Specialist, Limited Teaching, 1 yr / 220 days (\*)

Taylor Hashman, RBT, Limited Non-Teaching, 1 yr / 184 days

Mindy Miller, Intervention Specialist (Galion), \$42.35/hr., As-needed time sheet

Garrett Quickle, Assistant Treasurer, Administrative, 2 yr / 255 days

Paul Salvatori, PT, Limited Teaching, 1 yr / 194 days

Shannon Wilburn, Teacher - Abraxas, Limited Teaching, 1 yr / 220 days

(\*) signing bonus

#### Attachments:

[Signing Bonus Agreement - Patrick Browning Agreement 7 17 2024.pdf](#)

## 11.4 Supplemental Contracts

---

That the Board approve the following supplemental contracts.

Tiffany Stout, per diem, Provide as-needed Intervention Specialist & Learning Loss Intervention and Assistance services

Kalin Wilburn, per diem, Grant Manager, up to 14 (amended from 10) additional days in July 2024 to be paid from the SPARC Ready for Hire grant (Summer III)

Stephen Earnest, Executive Director of Business and Innovation, per diem for 9 additional days under 2023-24 employment contract

**Attachments:**

## 12 Discussion

---

**Result:** Approved

**Attachments:**

### 12.1 Board Certified Behavior Analyst Development Program (attachments)

---

That the Board approve the following documents for the Board Certified Behavior Analyst Development Program.

Board Certified Behavior Analyst Development Program - Board Policy

Board Certified Behavior Analyst Development Program - Participant Contract

**Result:** Approved

**Motioned:** Mrs. Glenna Plotts

**Seconded:** Mr. William Hope

Voter	Yes	No	Abstaining
William McFarland, Board Vice President	X		
Mr. William Hope, Board Member	X		
Linda Schumacher, Board Member	X		
Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Doug Theaker, Board President	X		

**Attachments:**

[PO 2250.03 BOARD CERTIFIED BEHAVIOR ANALYST DEVELOPMENT PROGRAM.pdf](#)  
[BCBA Development Program Participant Contract FINAL 7 17 2024.pdf](#)

### 12.2 Job Descriptions (attachments)

---

That the Board review the following job descriptions.

Board Certified Behavior Analyst (BCBA) - revised  
Behavior Specialist - new

**Result:** Approved

**Motioned:** Mrs. Glenna Plotts

**Seconded:** William McFarland

Voter	Yes	No	Abstaining
William McFarland, Board Vice President	X		
Mr. William Hope, Board Member	X		
Linda Schumacher, Board Member	X		
Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Doug Theaker, Board President	X		

**Attachments:**

[MOESC 2024 Behavior Specialist Job Description 194.pdf](#)

[MOESC 2024 BCBA Job Description 224.pdf](#)

## 13 Adjournment

---

Time: \_\_\_\_\_ p.m.

**Minutes:**

President Theaker declared the meeting adjourned at 1:21 p.m.

**Result:** Approved

**Motioned:** Mr. William Hope

**Seconded:** Brad Geissman

Voter	Yes	No	Abstaining
William McFarland, Board Vice President	X		
Mr. William Hope, Board Member	X		
Linda Schumacher, Board Member	X		
Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Doug Theaker, Board President	X		

**Attachments:**