

Book	Policy Manual
Section	Special Update - May 2023 CO
Title	Special Update - May 2023 Revised NOTICE OF MEETINGS
Code	po0164
Status	1) Reading and Review
Adopted	June 10, 2008
Last Revised	May 30, 2023
Last Reviewed	May 30, 2023

### **Revised Bylaw - Special Update**

#### **0164 - NOTICE OF MEETINGS**

A. A schedule of the time and place of **(X)** all ~~(-) each~~ **[END OF OPTION]** regular meeting(s) shall be posted annually on the Center website, published in the official newspaper(s), and posted at

~~(-) each school;~~

~~(-) the public library;~~

**(X)** the Center office.

~~(-) \_\_\_\_\_~~

The notice shall also contain the following statement: "Upon request to the Superintendent, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity."

B. Notice of the time, place, and purpose of each special meeting shall be given to the news media twenty-four (24) hours in advance of the meeting, except that when an emergency requires the immediate official action of the Board, the member(s) calling the meeting shall immediately notify the media requesting such notice of the time, place, and purpose of the meeting and shall post the notice on the Center's website.

C. Notice of meetings at which any specific type of public business is to be discussed shall be sent to all persons requesting such notice ~~(-), provided that such persons supply the Board with stamped, addressed envelopes for the purpose~~ **[END OF OPTION]**.

D. Notice of the time, place, and purpose of meetings of any Board committees/commissions, such as the Records Commission, will be publicized in accordance with the special meeting notice procedures, and meetings will be conducted in accordance with rules adopted by the committees/commissions.

E. The Treasurer shall notify all Board members of each Board meeting in writing no later than two (2) days in advance of the meeting. Such notice shall include the time, place, and purpose of the meeting.

F. Posting such meeting material to the Center's website shall establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings.

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