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FindlayAllHazards.com

March 15, 2023

Candy Bores  
Mid-Ohio Education Service Center  
890 West 4<sup>th</sup> Street  
Mansfield, OH 44909

Re: Proposal to Provide Threat Assessment Management Training for Schools Bus Drivers

Dear Ms. Bores:

Thank you for your interest in the Threat Assessment Management (TAM) training offered by the All Hazards Training Center at the University of Findlay (All Hazards). We appreciate the opportunity to provide this proposal to you. Please accept this proposal for the referenced training services.

This letter is written in response to your request for quotation to conduct a 4-Hour Threat Assessment Management (TAM) training for bus drivers. The training will be held in Mansfield, Ohio for up to 200 total trainees. All Hazards will work with you to establish a mutually agreeable training date.

The TAM training workshop (approved by the Ohio School Safety Center) is rooted in the U.S. Secret Service/National Threat Assessment Center (NTAC) evidenced-based research conducted over the past 20 years regarding the importance of establishing a threat assessment process in schools to enhance violence prevention efforts for the entire community. Through NTAC's research and All Hazards' vast experience in training in the field of school crisis management as evidenced by having related curriculum approved through the Department of Homeland Security's Rural Domestic Preparedness Consortium (RDPC), the referenced TAM training will make a definite impact regarding threat assessment management for Mid-Ohio Education Service Center and community stakeholders.

All Hazards will provide the work described above for the following:

Training Description	Cost
TAM Training	\$3,000.00 per class

The price quoted above is based upon All Hazards providing:

- Qualified and experienced instructional staff.
- Project management and administration.
- Handouts for each trainee.
- Certificate of completion for each trainee.

Mid-Ohio will provide:

- A training location to accommodate the agreed upon training delivery.
- A roster of training participants' names and email addresses.
- A single point of contact with whom to coordinate all project communications.

Please note that All Hazards prohibits the audiovisual copying of workshop presentations or hands-on activities without its prior written approval.

A purchase order, contract, or your signature below that converts this to a letter of authorization to proceed must be received prior to solidifying a date for work startup. A postponement charge of 10% of the base rate will be assessed if the work is postponed to a later date 15 working days or less prior to the scheduled start of the work. A cancellation charge of 50% of the base rate will be assessed if the work is canceled 15 working days or less prior to the scheduled start.

Upon acceptance of this proposal, a Lead Trainer and Project Manager will be assigned. They will work with you to make sure the program meets your needs. Once each training session is complete, an invoice will be submitted – but no more often than once per month. Terms are net 30 days. Interest of 1-1/2 % per month is charged on all accounts not paid within thirty days of the date of invoice.

The quotation provided herein is valid for 90 days from the date of the proposal; acceptance thereafter is subject to the review and approval of All Hazards.

For questions about this proposal, please contact me at 419-434-5814 or [kayser@findlay.edu](mailto:kayser@findlay.edu). A signed proposal may be emailed to my attention.

Thank you again for your interest; we look forward to the opportunity to serve the training needs of Mid-Ohio Education Service Center.

Respectfully Submitted,  
ALL HAZARDS  
*A University of Findlay Training Center*

*John Kayser*

John Kayser  
Senior Director, All Hazards

Reviewed and Accepted by:  
Mid-Ohio Education Service Center

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date

cc: file 23169