

## Service Contract

This agreement is between Golden Touch Consulting, LLC., 12825 Township Highway 117, Upper Sandusky, OH 43351 and Mid Ohio Educational Service Center 890 West 4th Street, Mansfield OH, 44906 for State Fiscal Year July 1, 2020 through June 30, 2021.

Golden Touch Consulting, LLC. agrees to provide the following program evaluation services to Mid Ohio Educational Service Center (IRN #123521 for the 21<sup>st</sup> CCLC grant funded program for **Galion Middle School** (Grant #16187):

- Service provider will evaluate student academic outcomes. Data for individual students (student attendance records, pre and post academic records/assessments and event participation) will be collected by participating school administrators and/or project coordinators and will be summarized on Microsoft Excel data spreadsheet developed by service provider. Student academic progress will be analyzed and findings will be reported.
- Service provider will evaluate youth development and parent engagement outcomes. Service provider will develop survey/instruments to assess youth development and parent involvement outcomes. Surveys/instruments will be distributed and collected by participating school administrators and/or project coordinators. Completed surveys/instruments will be compiled and analyzed by service provider and findings will be reported.
- Service provider will provide reports required by the Ohio Department of Education including but not limited to logic model, assessment plan, mid-year and end of year report summarizing academic, youth development and parent involvement outcomes and findings and key recommendations will be made for program improvement. Unintended outcomes will also be recorded.
- Service provider will meet as needed with program and district administrators to ensure proper data collection, timeliness and quality.
- Service provider will be available to meet with the other grant administrators and the Ohio Department of Education if necessary.
- Service provider will support district administrators in the submission of the continuing grant applications/plans.

Program evaluation assumes the following:

- Data for individual students (student demographic information, attendance records, academic records and event participation reports) will be accessible to service provider for bi-annual review and compilation of data will be summarized on Microsoft Excel data spreadsheet developed by service provider. Pre and post academic comparisons will include only those students for whom pre grant intervention and post grant intervention measures are available.
- All measures identified as indicators of academic, youth development and parent engagement outcomes assume surveys/instruments will be distributed in a timely manner and be available to service provider for review and compilation of data.
- Any electronic account access required for the completion of evaluation reports will be assigned exclusively to the service provider immediately upon receipt of log-in credentials from the issuing body.
- All data will be transmitted electronically to the evaluator for analysis and reporting in a timely manner and be available to service provider at least one month prior to grant report deadlines.

Mid Ohio Educational Service Center agrees to pay \$9,999.00 for these services. Payment will be made in quarterly installments of \$2,499.75 with first payment due September 15, 2020 and other payments due the 15<sup>th</sup> of December 2020, February 15, 2021 and April 15, 2021. The service provider agrees that she is working as an independent contractor with no employee/employer relationship in existence. The fee for service is the entire obligation for Mid Ohio Educational Service Center with any additional obligation to meet legal requirements accruing to the service provider.

By: \_\_\_\_\_  
Superintendent, Mid Ohio Educational Service Center Date

By: \_\_\_\_\_  
Treasurer, Mid Ohio Educational Service Center Date



8-18-20

By: \_\_\_\_\_  
Amy Wood, Owner, Golden Touch Consulting, LLC. Date