

August 26, 2020

Dear Mr. Earnest,

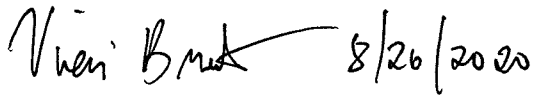
Please accept this letter to formally inform you that I am resigning from my position as a teacher and intervention specialist at Abraxas School of Ohio / Mid-Ohio Educational Service Center. My last day will be September 11, 2020.

It has been a pleasure and a great opportunity for me to experience working with such a great team of educators who has the passion and drive to make a difference in the lives of students. My experiences with Mid-Ohio and Abraxas are something that I would cherish for the rest of my teaching career and for the rest of my life.

Before I leave, I will do everything I can to wrap up my duties and help transition the classes I teach for the upcoming term that begins September 14, 2020. This may include preparing and printing week-to-week lessons and providing a list of materials and resources available in the classroom.

I cannot thank you enough for this opportunity. It is with heavy heart that I say goodbye but hope to keep in touch in the future.

Sincerely,

A handwritten signature in black ink that reads "Vivian Brownlow" followed by a long horizontal flourish. To the right of the signature is the date "8/26/2020" written in a similar handwritten style.

Vivian Brownlow

CC: Shelly Patrick, Abraxas Principal