

Executive Director Update – Steve Earnest

- ***Facility*** –

- *Roof* – Project is nearing completion. At this point, Alumni Roofing will not provide Garland Roofing with a completion date. However, I would anticipate the project to wrap-up within the next few weeks. Fortunately, as a result of what has been completed to date, the roof “leaks” appear to have stopped.
- *Facelift* – Painted the interior entrance to Mid-Ohio (reception area), Mid-Ohio blue.
- *Braille Room* -Have found a home for the new Braille Embosser within Mid-Ohio ESC’s space and nearer its users.
- *Restrooms* – soliciting quotes for bathroom(s) “facelift”. The bigger obstacle is finding time in which the Conference Center does not have a “large” event for a couple of weeks. We want to minimize any inconvenience this may cause to a paying customer.
- *MOCC Admin. Offices* – offices across from the Receptionist are being vacated and cleaned to accommodate the Print Shop.

- ***Print Shop*** –

- *Move* – Print Shop will be moving to the “old” MOCC administrative offices.
- *Supplies / Equipment* – old and unused supplies and equipment will be purged from the Print Shop prior to its move.

- ***MOCC*** –

- *Reservations* – MOCC is not taking reservations for any events that will utilize the entire conference center (all three halls and lobby) until after the first of the year. This will provide potential opportunities to attract long-term tenants to the “old” Print Shop and adjacent Artist Hall. We are, however, taking reservations for the President’s and Inventor’s hall (which are most of the reservations).
- *Revenues* – current reservations are approximately \$80,000, which is the same level of revenue as the prior fiscal year.

- ***District Contracts*** –

- *True-up* – working to “true-up” the district contract costs and verify any “unbilled” personnel.
- *Meetings* – Mr. Kimmel and I have met with four of our districts to discuss their contract and services. The two of us will meet with the other six districts over the next week and a half.

- ***Technology*** –

- *Equipment* – is being evaluated and updated as-needed. Candy Bores has worked diligently to keep things working, but much of the equipment is at “end of life”.
- *Fingerprinting* – Our WebCheck equipment is outdated and will be updated soon.