

## **Executive Director Update – Steve Earnest**

### ○ ***Fingerprinting:***

- thru Feb 2024 - 1,354 prints, \$25,814 margin
- thru Feb 2023 - 1,601 prints, \$29,307 margin
- thru Feb 2022 - 1,443 prints, \$25,484 margin
- thru Feb 2021 - 1,296 prints, \$23,153 margin

### ○ ***Print Shop:***

- thru Feb 2024 - \$ (7,169) margin (revenues = \$35,208, GOAL = \$13,459, 38.2%)
- thru Feb 2023 - \$ (4,000) margin (revenues = \$40,777, GOAL = \$8,687, 21.3%)
- thru Feb 2022 - \$ (2,892) margin (revenues = \$50,586, GOAL = \$11,809, 23.3%)

### ○ ***Facility/Maintenance:***

- It is a busy time in the conference center with many large setups with needed quick flip times. That along with the regular duties of cleaning, various daily, weekly, and monthly inspections and various work orders that come in.
- Repainted outside of the Artist Hall
- Repainted New Store/E-Sport hallway complete with an accent color for the lab.
- Installed conference center room name lettering.
- Had an initial meeting with Washington's Carpet One for carpet replacement. They will be back on Thursday March 14 with samples and ideas.
- Met with our vending machine company about updating our machines. Within a couple of weeks, we should be receiving a new glass front pop machine, newer snack machine and a coffee machine.
- Swapped out toilet fixtures at the preschool at their request. The automated flushers were scaring the kiddos.
- Johnson Controls has determined the cause of our fire panel issues. We will need to replace the main fire panel and two actuators(est. costs \$15,500).
- Received the new lettering for our 4-silver wall mounted directional signage and will be mounting the letters soon.
- Newly initiated system for cleaning the conference center kitchen and café area. The café has experienced a significant increase in the use of food service and eating requiring a different cleaning procedure.
- Garland Roofing has received the bids for the final stage of the roof restoration project. Once again, Alumni Roofing was the lowest responsible bidder. The plan is to restore the final 4 Bands during this final stage later this summer or early fall, pending Board approval. Three bands were restored in each of the first two phases.