

# Sarah Hoffman, MOT, OTR/L

## Resignation Letter

Director of Student Services  
Mid-Ohio ESC  
890 West Fourth Street

**2/1/24**

To whom it may concern,

I am writing to inform you that I will be unable to renew my contract for the 2024-2025 school year, due to changes in my personal life, and plans to move to New Mexico in September, 2024.

Kindly accept this letter as my formal resignation as an occupational therapist at Mid-Ohio Education Service Center. I will be continuing to work until the end of the contract year, and completing the 2023-2024 school year with Mansfield City Schools. My last day is expected to be on June 21, 2024.

I am incredibly grateful for the opportunities that I have been given in this position. The team dynamic among the therapists should be commended, and has made a significant positive impact on my professional growth. Everyone welcomed me with open arms, and Mindy Wood and Sarah Mace specifically provided me with invaluable mentorship that I will carry with me, and attempt to emulate as I encounter new therapists throughout my career. I also want to take this opportunity to thank Jen Crum and Shelly Patrick for their support and patience as I made the transition from OTA to OTR.

My year at Mid-Ohio has been a wonderful experience, making my departure very difficult. Although life is taking me down a different path for this next season, I am unsure what the future holds. Should I eventually return to Ohio, I would be interested in returning to Mid-Ohio, if a position was available.

Please let me know how I can help in making the transition of responsibilities as seamless as possible for everyone involved.

Best wishes,

*Sarah Hoffman*

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