

# MOESC Regular Board Meeting

## MOESC Board Meeting

Mid-Ohio ESC , 890 west fourth street, Mansfield OH, 44906

Wednesday, July 19, 2023

12:00pm - 1:00pm

**Present:** William McFarland, Board Member ; Mr. William Hope, Board Member ; Mrs. Erin Stine, Board Member ; Kevin Kimmel, Superintendent; Brad Geissman, Board Member; Glenna Plotts, Board Member; Lorraine Earnest, Treasurer; Kyle Swigart, Board Member; Doug Theaker, Board Vice President

## 1 Call to Order

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President Theaker will call the July 2023 meeting to order.

### Attachments:

### 1.1 Roll Call

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Treasurer Earnest will call the roll.

#### Minutes:

Absent: Erin Stine, Kyle Swigart and Bill Hope

Voter	Yes	No	Abstaining
William McFarland, Board Member	X		
Brad Geissman, Board Member	X		
Glenna Plotts, Board Member	X		
Doug Theaker, Board Vice President	X		

### Attachments:

### 1.2 Pledge of Allegiance

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President Theaker will lead the Pledge of Allegiance.

### Attachments:

### 1.3 Moment of Personal Reflection

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### Attachments:

## 2 Approval of Minutes

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The President will call for corrections and a motion to approve the June 2023 Regular Meeting minutes.

**Result:** Approved

**Motioned:** William McFarland

**Seconded:** Glenna Plotts

Voter	Yes	No	Abstaining
William McFarland, Board Member	X		
Brad Geissman, Board Member	X		
Glenna Plotts, Board Member	X		
Doug Theaker, Board Vice President	X		

**Attachments:**

[June 21 2023 Regular Board Meeting Minutes.pdf](#)

### 3 Approval of Adjustments/Adoptions of the Agenda

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**Result:** Approved

**Motioned:** Brad Geissman

**Seconded:** Glenna Plotts

Voter	Yes	No	Abstaining
William McFarland, Board Member	X		
Brad Geissman, Board Member	X		
Glenna Plotts, Board Member	X		
Doug Theaker, Board Vice President	X		

**Attachments:**

### 4 Reports

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**Attachments:**

#### 4.1 Superintendent

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Mid-Ohio ESC updates

Board Member Elections - Filing Deadline August 9, 2023

Community School updates

**Attachments:**

[Tomorrow Center 2023 School Improvement Notification.pdf](#)

[GOAL Digital Academy 2023 School Improvement Notification.pdf](#)

## 4.2 Board Members

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**Minutes:**

Upon the recommendation of Board President Theaker, the Board approved changing the August Regular Meeting from Wednesday, August 16, 2023 to Tuesday, August 15, 2023 at 12:00 pm

**Result:** Approved

**Motioned:** Brad Geissman

**Seconded:** William McFarland

Voter	Yes	No	Abstaining
William McFarland, Board Member	X		
Brad Geissman, Board Member	X		
Glenna Plotts, Board Member	X		
Doug Theaker, Board Vice President	X		

**Attachments:**

## 4.3 Executive Director of Business & Innovation, Steve Earnest

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Please see attached written report.

**Attachments:**

[Board Update - Jul2023 Earnest.pdf](#)

## 4.4 Executive Director of Achievement & Leadership, Dr. Mark Burke

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Please see attached written report.

**Attachments:**

[July Board Report 2023 Burke.pdf](#)

## 4.5 Director of Teaching and Learning, Carrie Wood

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Please see attached written report.

**Attachments:**

[July board report T L.pdf](#)

## 4.6 Director of Student Services, Jennifer Crum

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Please see attached written report.

**Attachments:**

[July 2023 Board Report - Student Services.pdf](#)

## 4.7 Director of Grants & Special Projects, Amy Wood

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Please see attached written report.

**Attachments:**

[BOG Update 7.13.23 Grants Special Projects.pdf](#)

## 4.8 Director of Human Resources, Jennifer Reed

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Please see attached written report.

**Attachments:**

[HR Director Board Update - July 2023.pdf](#)

## 5 Financial Report

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A. June 2023 Financial Report (attachment)

B. Transfer of Funds:

From: General Fund(001) to Print Shop (001-9301) \$10,201.68 to cover FY23 operating deficit

From: General Fund(001-0000/9000) to Conference Center(001-9302) \$851,382.31 to eliminate cumulative deficit of prior years

From: General Fund(001-0000) to Behavior Support(001-9435) \$89,067.86 to eliminate cumulative deficit from prior years

**Result:** Approved

**Motioned:** William McFarland

**Seconded:** Glenna Plotts

Voter	Yes	No	Abstaining
William McFarland, Board Member	X		
Brad Geissman, Board Member	X		
Glenna Plotts, Board Member	X		
Doug Theaker, Board Vice President	X		

**Attachments:**

[June 2023 Financial Report.pdf](#)

## 6 Superintendent Recommendations - Operational Action

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**Minutes:**

Items 6.1 through 6.23

**Result:** Approved

**Motioned:** Brad Geissman

**Seconded:** William McFarland

Voter	Yes	No	Abstaining
William McFarland, Board Member	X		
Brad Geissman, Board Member	X		
Glenna Plotts, Board Member	X		
Doug Theaker, Board Vice President	X		

**Attachments:**

## 6.1 Approval of MOESC Revised Organizational Table (attachment)

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That the Board approve the revised Mid-Ohio ESC Organizational Table dated July 19, 2023

**Attachments:**

[Administrative Flow Chart 2023 2024 Board Approved 7 19 2023.pdf](#)

## 6.2 Agreement for Service - District Service Contracts (attachments)

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That the Board approve the following district service contracts with Mid-Ohio ESC for FY2024

Bucyrus City School District

Crestview Local School District

Galion City School District

Highland Local School District

Lexington Local School District

Lucas Local School District

Madison Local School District

Mount Gilead Exempted Village School District

Northmor Local School District

**Attachments:**

[Highland.pdf](#)

[Mount Gilead.pdf](#)

[Lucas.pdf](#)

[Lexington - FY24 District Contract Estimate Signed.pdf](#)

[Northmor.pdf](#)

[Madison.pdf](#)

[Bucyrus.pdf](#)

[Crestview.pdf](#)

[Galion.pdf](#)

## 6.3 Staffing Agreement (attachment)

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That the Board approve the following staffing agreements for the 2023-2024 school year.

Fredericktown School District

Galion City School District  
Lexington Local School District  
Mansfield Christian Schools  
Mansfield City School District  
Plymouth-Shiloh School District  
Shelby St Mary School  
St. Peter's School

**Attachments:**

[Fredericktown Staffing Agreement FY24.pdf](#)  
[Galion City Schools Staffing Agreement FY24.pdf](#)  
[Lexington Schools Staffing Agreement FY24.pdf](#)  
[Mansfield City Schools Staffing Agreement FY24.pdf](#)  
[St. Mary s Shelby Staffing Agreement FY24.pdf](#)  
[Plymouth Shiloh City Schools Staffing Agreement FY24 .pdf](#)  
[Mansfield Chrisitian Staffing Agreement FY24.pdf](#)  
[St. Peter s Mansfield Staffing Agreement FY24.pdf](#)

#### 6.4 Agreement for Service - Galion City Schools (attachment)

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That the Board approve the agreement between Galion City Schools and Mid-Ohio ESC, to provide Intervention services, effective beginning July 1, 2023, and ending June 30, 2024.

**Attachments:**

[Service Agreement - Home Instruction Intervention Services- Galion City Schools - July 23-24.pdf](#)

#### 6.5 Agreement for Service - Galion City Schools, St. Joseph School-Galion (attachment)

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That the Board approve the agreement for service between Galion City Schools (Client A) & Galion St. Joseph School (Client B) and Mid-Ohio ESC to provide Speech Language Therapy, Occupational Therapy, and Physical Therapy services, effective beginning July 1, 2023, and ending June 30, 2024.

**Attachments:**

[Galion City Schools St. Joseph- Service Agreement SLP PT OT- July 2023.pdf](#)

#### 6.6 Agreement for Service - Mansfield City Schools (attachment)

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That the Board approve the Service Agreement between Mansfield City Schools and Mid-Ohio Educational Service Center, to provide Summer Assessment services for Speech Language Therapy, Occupational Therapy, and Psychology services, beginning June 1, 2023, and ending August 18, 2023.

**Attachments:**

[Service Agreement - Mansfield City Schools - Summer Assessment Psychologist Related - July 2023.pdf](#)

## 6.7 Agreement for Service - Mansfield City Schools (attachment)

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That the Board approve the Service Agreement between Mansfield City Schools and Mid-Ohio Educational Service Center, to provide Teaching and Learning services, beginning August 1, 2023, and ending June 30, 2024.

**Attachments:**

[Mansfield City - T L - 2023 2024.pdf](#)

## 6.8 Agreement for Service - Ashland City Schools (attachment)

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That the Board approve the agreement between Ashland City Schools and Mid-Ohio ESC, to provide three Refresher CPI trainings, effective beginning August 1, 2023, through August 30, 2023.

**Attachments:**

[Ashland City Schools - CPI Service Agreement - July 2023.pdf](#)

## 6.9 Agreement for Service - Ashland City Schools (attachment)

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That the Board approve the agreement between Ashland City Schools and Mid-Ohio ESC, to provide Board Certified Behavior Analyst, Teacher of the Visually Impaired, and Orientation & Mobility services, effective beginning July 1, 2023 and ending June 30, 2024.

**Attachments:**

[FINAL Ashland City Schools - Vision Behavior Support BCBA Service Agreement - July 2023 .pdf](#)

## 6.10 Agreement for Service - Cardington Local Schools (attachment)

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That the Board approve the agreement between Cardington Local Schools and Mid-Ohio ESC, to provide Physical Therapy, Occupational Therapy, Teacher of the Visually Impaired, and Orientation & Mobility services, effective beginning July 1, 2023 and ending June 30, 2024.

**Attachments:**

[REVISED FINAL-Cardington Local - Service Agreement - Vision-PT-OT - July 2023.pdf](#)

## 6.11 Agreement for Service - Centerburg Local Schools (attachment)

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That the Board approve the agreement between Centerburg Local Schools and Mid-Ohio ESC, to provide Teacher of the Visually Impaired Intervention and Orientation & Mobility services, effective beginning July 1, 2023, through June 30, 2024.

**Attachments:**

[Final Centerburg Service Agreement - TVI-OM - July 2023.pdf](#)

## 6.12 Agreement for Service - Foundation Academy (attachment)

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That the Board approve the agreement between Foundation Academy and Mid-Ohio ESC, to provide Speech Language and Physical Therapy services, effective beginning July 1, 2023 and ending June 30, 2024.

**Attachments:**

### 6.13 Agreement for Service - Fredericktown Local Schools (attachment)

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That the Board approve the agreement between Fredericktown Local Schools and Mid-Ohio ESC, to provide Board Certified Behavior Analyst, Teacher of the Visually Impaired, and English Language Learner tutoring services, effective beginning July 1, 2023 and ending June 30, 2024.

**Attachments:**

[REVISED FREDERICKTOWN SERVICE AGREEMENT- BCBA-RBT SUPERVISION-VISION-EL SERVICES - JULY 2023.pdf](#)

### 6.14 Agreement for Service - Mansfield Psychological Services (attachment)

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That the board approve the contract between Mansfield Psychological Services Associates to provide psychology services to Mid-Ohio Educational Service Center client, partner, and member districts as needed throughout the 2023-2024 school year.

**Attachments:**

[MPS MOESC Contract psych services 2023-2026.pdf](#)

### 6.15 Agreement for Service - North Central Ohio ESC & Shelby St. Mary School

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That the Board approve the agreement for service between North Central Ohio ESC (Client A) & Shelby St. Mary School (Client B) and Mid-Ohio ESC to provide up to 30-hours of Behavior Support Services, effective beginning July 1, 2023, and ending June 30, 2024.

**Attachments:**

[FINAL Shelby St. Mary-NCOESC - Service Agreement- Behavior Services - July 2023.pdf](#)

### 6.16 Agreement for Service - Richland School of Academic Arts (attachment)

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That the Board approve the agreement between Richland School for the Academic Arts and Mid-Ohio ESC, to provide Psychological, Occupational Therapy, and Behavior Support services, effective beginning July 1, 2023 and ending June 30, 2024.

**Attachments:**

[FINAL Service Agreement - Richland School of Academic Arts - Mansfield Psych-OT-IS-Behavior - July 2023.pdf](#)

### 6.17 Agreement for Service - Shelby City Schools & Shelby St. Mary School (attachment)

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That the Board approve the agreement for service between Shelby City Schools (Client A) & Shelby St. Mary School (Client B) and Mid-Ohio ESC to provide Speech Language Therapy and Occupational Therapy services, effective beginning July 1, 2023, and ending June 30, 2024.

**Attachments:**

[Final - Shelby City Schools Shelby St. Mary - Three-Way Service Agreement - SLP-OT - July 2023.pdf](#)

### 6.18 Approval of Board Policies

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That the Board approve the follow policy:

**Bylaws**

PO 0164 NOTICE OF MEETINGS (revised)

**Attachments:**

## 6.19 Authorize Attendance - MAASS Conference

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That the Board approve out of state travel for Superintendent Kimmel to attend the annual Mid American Association of School Superintendents on September 20-22, 2023 to be held in Chicago.

**Attachments:**

## 6.20 Job Description (attachment)

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That the Board approve the attached Job Description for the Assistant Special Education Director, Lexington.

**Attachments:**

[Assistant Special Education Director 7.19.2023.pdf](#)

## 6.21 Purchased Services Agreement (attachments)

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That the Board approve the following purchased services agreements.

Nicki Cox, \$50.00/hr., not to exceed 35 total hours, to provide alternative administrative licensure structured mentoring services to Jennifer Eckenwiler, Madison Schools Preschool Special Education Coordinator

Kaylene Love, \$200 per news release, to provide PR & Marketing services as requested

Ann Pfister, \$51.66/hr., to provide CPI trainings for Mid-Ohio ESC client, member and partner districts

Dorothy Sharrock, \$35/hr., to provide SPARC Ready for Hire grant services SUMMER II (Teacher)

Susan Taylor, \$55/hr., to provide as-needed school psychology services for Abraxas and FIRST schools

**Attachments:**

[Purchased Service Agreement - A. Pfister - CPI Instructor - July 2023.pdf](#)

[Purchased Service Agreement - S. Taylor - Psychology - PRTFs - July 2023.pdf](#)

[Kaylene Love PR Marketing 2023 2024.pdf](#)

[Purchase Service Agreement - Nikki Cox - Eckenwiler Mentorship July 2023.pdf](#)

[Dorothy Sharrock SPARC Ready for Hire SUMMER 23 2 .pdf](#)

## 6.22 Updated Substitute/Tutor List 2023-2024 (available for review)

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That the Board approve the updated Substitute Teacher/tutor list for the 2023-2024 school year.

**Attachments:**

## 6.23 Approval of Security Upgrades

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That the Board authorizes the facility security upgrades per the attached quote.

**Attachments:**

[Schmidt\\_2324.pdf](#)

## 7 Superintendent Recommendations - Personnel Action

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**Minutes:**

Items 7.1 through 7.6

**Result:** Approved

**Motioned:** Glenna Plotts

**Seconded:** Brad Geissman

Voter	Yes	No	Abstaining
William McFarland, Board Member	X		
Brad Geissman, Board Member	X		
Glenna Plotts, Board Member	X		
Doug Theaker, Board Vice President	X		

**Attachments:**

### 7.1 Resignations (attachments)

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That the Board approve the following resignations.

Joanna Greenwalt, Administrative and Supplemental, School Psychologist, effective end of 2022-2023 contract year

Laura Mack, Continuing, Fiscal Assistant, effective December 31, 2023

Amy O'Connell, Limited Teaching, Intervention Specialist, effective end of 2022-2023 contract year

Claire Slavinski, Limited Teaching, Special Education Assessment Coordinator, effective end of 2022-2023 contract year

Susan Taylor, Administrative, School Psychologist, effective July 31, 2023

**Attachments:**

[Mack.pdf](#)

[Susan Taylor - Resignation July 2023.pdf](#)

[Amy O Connell 7.6.2023.pdf](#)

[Greenwalt 7-10-23.pdf](#)

[MOESC- resignation letter.pdf](#)

### 7.2 Employment Contracts - Rescind

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That the Board rescind the following contracts.

Sally Carsner, Intervention Specialist Abraxas, Limited Teaching, 1 Yr., 220 days (\*)

Dorothy Sharrock, \$900.00 LPDC Member (Supplemental)

(\*) Signing Bonus Agreement

**Attachments:**

[Signing Bonus Agreement - Sally Carsner Agreement 6 21 2023.pdf](#)

## 7.3 Amended Contracts

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That the Board approve the following amended contracts.

Haley Bryant, Educational Consultant (ODE Contract Funded) 1 yr., 214 days to 2 yr., 214 days (Administrative)

Jillian Earnest, Associate To The Psychologist, 1yr/ n/a days (Limited Teaching) to Individual Service, \$20.00 / per hr., As-needed time sheet

Carolyn Miller, School Psychologist, 122 days to 90 days (Administrative)

Morgan Mansfield, RBT (Lexington), \$25.00/per hr., As-needed time sheet to Limited Non-Teaching, 1 yr., 184 days

Curtis Leshner, Guidance Counselor, 197 days to 180 days (Limited Teaching)

Katie Richards, Occupational Therapist Asst. 184 days to 177 days (Limited Teaching)

Nikole Ringer, RBT (Lexington), Individual Service As-needed time sheet to Limited Non-Teaching 1 yr., 184 days

Amy Secrist, Resilience Coach, 185 days to 175 days (Limited Non-Teaching)

Lauren Stacy, Occupational Therapist, 194 days (Limited Teaching) (\*)

(\*) Signing Bonus Agreement

**Attachments:**

[Signing Bonus Agreement - Lauren Stacy Agreement 7 13 2023.pdf](#)

## 7.4 Employment Contracts

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That the following personnel contracts be approved effective the 2023-2024 contract year (\*contingent upon client service agreement, administrative/fiscal agent agreements and/or on the receipt of grant funds, proper certification/licensure and completed background checks.

NAME. POSITION, CONTRACT TYPE, LENGTH

Tyanne Brophy, Attendance Counselor, Limited Non-Teaching, 1 yr., 108 days

C. Michael Brown, Intervention Specialist (Mansfield City / St. Peters), Limited Teaching, 1 yr., 175 days

Kelly Brown, Auxiliary Clerk (Mansfield City / St. Peters), Individual Service, 1 yr., \$20.00 / per hour, as needed timesheet

Mya Cannon, Intervention Specialist, Limited Teaching, 1 yr., 184 days

Robert Hamill, Paraprofessional / IDEA (Mansfield Christian), Individual Service, 1 yr., \$20.00 / per hour, as needed timesheet

Aundrea Gosch, Physical Therapist Assistant, Limited Teaching, 1 yr., 111 days

Ann Marie Hill, Title I Tutor (Mansfield City / St. Peters), Limited Teaching, 1 yr., 175 days

Catherine Kiewel, School Psychologist, Administrative, 2 yr., 204 days (\*)

Suzanne Kochheiser, Educational Consultant (Adolescent Literacy Grant Funded), Administrative, 1 yr., 204 days

Cassandra Parente, Data Consultant (Mansfield City / St. Peters), Limited Teaching, 1 yr., 175 days

Michele Perry, Paraprofessional/IDEA (Mansfield Christian), Individual Service, 1 yr., \$15.00 / per hour, as needed timesheet

Anne Petrie, STEM Tutor (Mansfield City / St. Peters), Limited Teaching, 1 yr., 175 days

Robert Keller, Title I Tutor (Mansfield City / St. Peters), Individual Service, 1 yr., \$35.00 / per hour, as needed timesheet

Regina Sackman, Educational Consultant (ODE Contract Funded), Administration, 2 yr., 204 days

Krystal Shaarda, Title I Tutor - Title 1 Funding (Mansfield Christian), Individual Service, 1 yr., \$17.00 / per hour, as needed timesheet

Rick Stephens, Assistant Special Education Director, Administrative, 1 yr., 118 days

Mindy Wymer, Intervention Specialist, Individual Service, 1 yr., \$42.35 / per hour, as needed timesheet

(\*) Signing Bonus Agreement

**Attachments:**

[Signing Bonus Agreement - Catherine Kiewel Agreement 7 19 2023.pdf](#)

## 7.5 Amended Supplemental

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That the Board approve the following amended supplemental.

Carly Nelson, per diem, Speech Language Extended School Year Services

**Attachments:**

## 7.6 Supplemental Contracts

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That the Board approve the following supplemental contracts.

Candace Bores, \$10,000 - Conference Center Coordinator for the 2023-2024 school year

Patricia Comerford, per diem, Psychologist, to provide one-on-one assessment services, up to 10 evaluations for the Extended School Year services

Johanna Gilland, per diem, SLP, to provide one-on-one assessment services as needed for Extended School Year services

Courtney Kalman, per diem, SLP, to provide one-on-one assessment services as needed for Extended School Year services

Sara Mace, per diem, OT, to provide one-on-one assessment services as needed for Extended School Year services

Robert Keller, \$900 - LPDC member for the 2023-2024 school year

Jordan Yeater, per diem, Speech & Language Pathologist, to provide Clinical Fellowship Supervision to

**Attachments:**

## 8 Discussion

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Chief Financial Officer (CFO) / Treasurer Job Description

**Attachments:**

[Treasurer Job Description 7 19 2023.pdf](#)

## 9 Adjournment

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Time: \_\_\_\_\_ p.m.

**Minutes:**

President Theaker declared the meeting adjourned at 1:30 pm

**Result:** Approved

**Motioned:** Brad Geissman

**Seconded:** William McFarland

Voter	Yes	No	Abstaining
William McFarland, Board Member	X		
Brad Geissman, Board Member	X		
Glenna Plotts, Board Member	X		
Doug Theaker, Board Vice President	X		

**Attachments:**