

**Student Services January Board Report**  
**Jennifer Crum, Director of Student Services**  
**January 18, 2023**

**Student Services Update**

- Staffing Expectations for 2023-2024
  - *Speech Language Therapists:*
    - *Lexington Local 3*
    - *Mansfield Foundation Academy 1PT*
    - *Mansfield City 1 PT*
  - *Physical Therapist:*
    - *All Districts 1 PT*
- Staffing Needs for 2022-2023
  - *Teacher of the Visually Impaired (TBD)*
  - *Intervention Specialist*
    - *Galion City - Home Instruction*
    - *Lexington Local - Home Instruction*
- Staffing Progress & **Confirmed Hires/Contracts/Changes:**
  - *Occupational Therapists*
    - *FMLA - Emily Dowdell, Contract with CompHealth, January 2023 Approval*
  - *Preschool Itinerant Intervention Specialist*
    - *Lexington (1 FTE), Mya Cannon, Contract through Renhill until Licensed*
    - *Galion City: 2-3, Canceled request due to students moving out of Galion*
    - *Madison Local: 1-3, Canceled request by filling position within Madison*
- Staffing Recruitment – New Opportunities
  - *Possible Meet and Greet with Potential Related Services Candidates, Kent State University, January 26, 2023*
- January 2023 Board Documents, Service Agreements & EAs:
  - *SA: Agreement with CompHealth, Occupational Therapist, Amy Higgs (Dowdell FMLA)*
  - *SA: St. Mary of the Snow, CPI Refresher Training (Patrick), Ethics and Confidentiality Training (Crum)*
  - *SA: Cincinnati Public Schools - CPI Blended Training (Fetter & Patrick), To Be Determined, SA is prepared but waiting on response from CPS and A. Randall*
  - *EA: Renhill/Lexington Local – Mya Cannon, PK Itinerant, Intervention Specialist*
  - *EA: Lexington Local – Jillian Earnest, Associate to the Psychologist, Part-Time*
- Student Services Professional Development & Other Events:
  - *Co-Plan to Service, in Clyde Green Springs with Dr. Mark Burke, January 9, 2023*
  - *Recognizing Secondary Traumatic Stress and Extreme Burnout (1 hour, virtual), January 19, 2023*
  - *Special Education Directors Book Study, Great Instruction, Great Achievement for Students with Disabilities, featuring Amy Randolph (Highland) and Molly Clapper (Mount Gilead) Guest Facilitators, January 27, 2023*
  - *Other Events:*
    - *Participants Patrick and Crum - PBIS Tier II training for Master Trainers, Day 1, January 18, 2023*
    - *Participants Patrick and Crum – PBIS Tier II training for Master Trainers, Day 2, January 31, 2023*
- Networks & Committee Meetings:
  - *Related Services & Psychologists - Jan. 25, 2023*

- SPED Directors - Feb. 10, 2023
  - Shawna Benson, Teaching Diverse Learners Center with OCALI, Extended Standards, Progressions
  - Collaboration with Carrie Wood, Dyslexia Guidebook & Legal Update - Learning at Lunch and CIA Network
  - Flyer will be created to share with all SPED Directors and CI Directors highlighting the full day networks
- Student Services Team Lead Meeting – Leading Change for 2023 – 2024 – 2025, January 11, 2023
- Assistive Tech Consultation Team, Board Proposal Development, January 20, 2023
- Development Programs
  - 2023-2024 Employees Available:
    - Megan McCarty, School Psychologist, Placement to be determined after district meetings in March 2023
  - 2023-2024 Interns Available:
    - Wendy Harvey, Lexington Placement Request, Meeting January 12, 2023
  - 2023-2024 Pre-Practicum Placements:
    - Jillian Earnest, Lexington Placement Request, Meeting January 17, 2023
    - Lisa Jackson, Madison Placement Request, Meeting January 5, 2023
- Miscellaneous:
  - Intent Surveys
  - Career Fairs
  - Development Program Candidate Change/Proposal

## **Assistant Student Services Director Report**

**Board Report for January 18, 2023**

**Submitted by Shelly Patrick**

**Assistant Director of Student Services and Student Learning and Skills Recovery Director**

Continued working with Jennifer Crum for implementation of the Leading Change Plan:

1. The Communication Guidelines and Hierarchical Communications Flowchart have helped streamline communication with the Related Service Providers. Providers have mentioned the process of communication as I have visited the districts.
2. Caseload Survey – Jen and I have revised the Caseload Survey to capture the data required for Spring district meetings. The Providers have also suggested that there may not be a need to collect the data four times a year, and we are meeting as a team on Jan 11th to hear thoughts from the Leads about how to revise this goal and for their approval of the Survey.
3. Preparations for the Related Service and School Psychologist Networks in January and March:
  - a. I have worked with Joanna Greenwalt, our Lead School Psychologist to plan their Network for Jan. 25th, and Carrie Wood will be talking with them about the Dyslexia Law and how it relates to their work. We will also review the upcoming Psych licensure changes in 2025; as well as the DD category age change.
  - b. I am also working with Sarah Mace, the OT Lead; Johanna Gilland, the SLP Lead; and Shannon Landin, the PT Lead to plan the Related Services Network on Jan. 25th. We will have a presentation by the PIP team at Northmor about their processes and how it has helped with their therapy time and establishing relationships with the staff.
  - c. I will complete a brief presentation on the Dyslexia Law and guide them to where the Modules are located on ODE. Then we will break into teams to focus on specific areas for their team needs.

4. I have finished the first round of visitations to see our Related Service Providers and School Psychologists, and I'm beginning the scheduling process for visits in the Spring.
5. Jen and I need to plan our Related Service recognition week for the Spring. I need to remind Directors of the recognition form to complete.
6. We will be meeting with the Leads for them to provide feedback on the Leading Change Plan from their teams and look at revisions and additions to the goals to continually hear the needs of our staff on Jan. 11th.
7. Continued to provide support to Jolene Edwards as she is transitioning to the principal position at Abraxas. This month we worked on the Title I processes and billing through the SF process.

**ATTENDED:**

12/9 CASE Book Study, Great Instruction Great Achievement for SWD

12/12 Missy McClain webinar – An Introduction to Trauma, Managing Trauma in the Classroom

12/13 PBIS Regional Meeting

12/16 Met Jen and I met with Jennifer Blue, President of Mind, Body, Align about their Mindfulness programs that support educators and students. Jen will provide a brief commercial at the Director Network and then survey for interest to see how to move forward.

**PROVIDED SUPPORT to Staff for Districts:**

12/9 Heartland for processes and SLP role

12/20 Lexington for plan to support School Psychologist and Lexington's processes

12/21 Lucas to support working in district and communicating to Katie when not in district and KIOSK submissions, as well as tech issues preventing in district work.

**Interviewed the Following:**

Leanna Rentz, OT, for FMLA – Only available on Fridays

Sam Plott, OTA – we currently need an OT

**Other staffing discussions:**

Amanda Seiter, OT, is available on Mondays.

Dee Sutton, third party for providers. Interview 1/5 for an OT for FMLA for Emily D maternity Leave.