



## **Memorandum** | Department of Community School

Date: November 29, 2022

To: Tomorrow Center Administrators and Governing Board Members

From: Jim Smith, Sponsor Liaison and Mid-Ohio ESC Sponsoring Staff

Subject: November Monthly Updates

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### **General Update**

Hello Everyone,

As the sponsor of the Tomorrow Center, one of the requirements is that the sponsor conducts Onsite Visit Reviews, beyond the monthly enrollment/attendance and financial reviews. The Onsite Visit Reviews must occur at least twice per year while the school is in session, with one review occurring during the first semester/half of the review year, and the other review occurring during the second semester/half of the review year. The Onsite Visit Review includes an examination of the school's compliance with all applicable laws, rules, contractual obligations, and academic performance measures.

Besides collecting data regarding the compliance with laws and rules, contractual obligations, and how well the school is doing academically during the Onsite Visit Review, the sponsor must also collect data from school employees, including at least one administrator and one or more instructors.

Prior to any Onsite Visit Review, the sponsor is required to provide the school with a written visit protocol that explains the goal of the visit and prescribed adherence to a specific set of actions or procedures for the collection of data and their sources, types of data being collected, observation and interview guidance, and instruments being used during the visit.

As you are aware from the Onsite Visit Review report and from the attachments that were included in the email sent to you on November 5, 2022, the Tomorrow Center's first Onsite Visit Review for this school year occurred on October 26 and November 1, 2022. Overall, the visit was positive. There were a few minor issues involving the student cumulative file check (missing one guardianship paperwork, missing two proof of residency documents, and lacking a few student signatures on the parent/student handbook agreement form) discovered during the visit that will require a follow-up visit, which will occur the week of November 28, 2022. A follow-up report will be emailed to the governing board of directors and to the school leaders after that visit.

If you have any questions, please contact me. As always, thank you for all you do to support the students and staff at the Tomorrow Center.

## Legislative and Policy Updates



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