

MOESC Regular Board Meeting

MOESC Board Meeting

Mid-Ohio ESC , 890 west fourth street, Mansfield OH, 44906

Wednesday, August 17, 2022

12:00pm - 1:00pm

Present: Mr. William McFarland, Board Member ; Kevin Kimmel, Superintendent; Mr. Brad Geissman, Board Member; Mrs. Glenna Plotts, Board Member; Mrs. Margie Prater, Board Member; Lorraine Earnest, Treasurer; Mr. Kyle Swigart, Board Member; Mr. Doug Theaker, Board Vice President; Mr. Dick Prater, Board President

1 Call to Order

President Prater will call the August 2022 meeting to order.

Attachments:

1.1 Roll Call

Treasurer Earnest will call the roll.

Voter	Yes	No	Abstaining
Mr. William McFarland, Board Member	X		
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments:

1.2 Pledge of Allegiance

President Prater will lead the Pledge of Allegiance.

Attachments:

1.3 Moment of Personal Reflection

Attachments:

Approval of Minutes

2 The President will call for corrections and a motion to approve the July 20, 2022 Regular Meeting minutes.

Motioned: Mr. Doug Theaker

Seconded: Mr. Kyle Swigart

Voter	Yes	No	Abstaining
Mr. William McFarland, Board Member	X		
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments:

[July 20 2022 Regular Board Meeting Minutes.pdf](#)

3 Approval of Adjustments/Adoption of the Agenda

Motioned: Mr. William McFarland

Seconded: Mrs. Glenna Plotts

Voter	Yes	No	Abstaining
Mr. William McFarland, Board Member	X		
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments:

4 Reports

Attachments:

4.1 Superintendent

Mid-Ohio ESC Updates

Community School Updates

Community School Governing Authority Member Disclosure Form

Attachments:

[Guidance Document - Roles and Responsibilities Defined.pdf](#)

4.2 Board Members

Attachments:

4.3 Executive Director of Business & Innovation, Steve Earnest

Please see the attached written report.

Attachments:

[Business Innovation Board Report 8 17 2022.pdf](#)

4.4 Executive Director of Achievement & Leadership, Dr. Mark Burke

Please see the attached written report.

Attachments:

[Achievement Leadership Board Report 8 17 2022.pdf](#)

4.5 Director of Teaching & Learning, Carrie Wood

Please see the attached written report.

Attachments:

[Teaching Learning Board Report 8 17 2022.pdf](#)

4.6 Director of Student Services, Jennifer Crum

Please see the attached written report.

Attachments:

[Student Services August Board Report.pdf](#)

4.7 Director of Grants & Special Projects, Amy Wood

Please see the attached written report.

Attachments:

[Grants Special Projects Board Report 8 17 2022.pdf](#)

5 Financial Report

A. July 2022 Financial Report (attachment)

Motioned: Mr. Doug Theaker

Seconded: Mr. Kyle Swigart

Voter	Yes	No	Abstaining
Mr. William McFarland, Board Member	X		
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments:

[July 2022 Financial Report.pdf](#)

6 Superintendent Recommendations - Operational Action

Minutes:

Items 6.1 through 6.28

Motioned: Mr. William McFarland

Seconded: Mr. Doug Theaker

Voter	Yes	No	Abstaining
Mr. William McFarland, Board Member	X		
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments:

6.1 Agreement for Service - District Service Contracts (attachment)

That the Board approve the following district service agreement with Mid-Ohio ESC for FY2023.

Crestview Local

Lexington Local

Lucas Local

Attachments:

[Crestview FY23 signed.pdf](#)
[Lucas FY23 signed.pdf](#)
[Lexington FY23 signed.pdf](#)
[Mt Gilead FY23 signed.pdf](#)

6.2 Agreement for Service - Crestline Exempted Village Schools (attachment)

That the Board approve the agreement between Crestline Exempted Village School District and Mid-Ohio ESC, to provide one Initial CPI training, effective beginning August 12, 2022, through August 13, 2022.

Attachments:

[Service Agreement Crestline EVSD - CPI Initial Training Services -Shelly Patrick - August 2022 002 .pdf](#)

6.3 Agreement for Service - Crestline Exempted Village Schools (attachment)

That the Board approve the agreement between Crestline Exempted Village School District and Mid-Ohio ESC to provide Special Education Consulting services for the 2022-2023 school year.

Attachments:

[Crestline EVSD - SPED Consultant - 2022 2023.pdf](#)

6.4 Amended Agreement for Service - Crestline EVSD and Crestline St. Joseph School (attachment)

That the Board approve the AMENDED (from July 20, 2022) agreement for service between Crestline EVSD (Client A), Crestline St. Joseph (Client B), and Mid-Ohio ESC to provide Speech Language and Intervention Specialist services between August 16, 2022 and June 30, 2023.

Attachments:

[Revised Section 3A Language - Service Agreement - Crestline EVSD Crestline St. Joseph - SLP IS - August 2022.pdf](#)

6.5 Agreement for Service - Crestview Local Schools (attachment)

That the Board approve the agreement between Crestview Local Schools and Mid-Ohio ESC, to provide Board Certified Behavior Analysis services, by Michaela Hermes, BCBA, effective beginning August 10, 2022, through June 30, 2023.

Attachments:

[Crestview Local - Service Agreement Behavior Services BCBA - August 2022 - Micheala Hermes.pdf](#)

6.6 Agreement for Service - Highland Local Schools (attachment)

That the Board approve the agreement between Mid-Ohio ESC and Highland Local Schools, to provide as needed audiology services, by Jodi Skrovan, Audiologist, effective beginning August 1, 2022, and ending June 30, 2023.

Attachments:

[Service Agreement - Audiology - Highland Local Schools - August 22.pdf](#)

6.7 Agreement for Service - Madison Local Schools (attachment)

That the Board approve the service agreement between Madison Local Schools and Mid-Ohio Educational Service Center, to provide Alternative Administrative Specialist mentorship services, by Natasha Repp, Preschool Special Education Coordinator/ Mentor, to Madison Preschool Special Education Coordinator Mentee, Jennifer Eckenwiler, beginning August 15, 2022, and ending June 15, 2023.

Attachments:

[MADISON SERVICE AGREEMENT- ECKENWILER MENTORSHIP - NATASHA REPP - AUGUST 2022.pdf](#)

6.8 Agreement for Service - Mansfield City Schools (attachment)

That the Board approve the agreement between Mansfield City School District and Mid-Ohio ESC, effective beginning August 1, 2022 through June 30, 2023, to provide the following services:

Physical Therapy Services (PBAs as needed), by Vincent Scaia, PT

Speech Language Therapy services (as needed), by Solveig Root, SLP

Special Education Coordination services, by Noelle Raphael

Attachments:

[Mansfield City Schools - Service Agreement - PT-Coord-SLP - August 202.pdf](#)

6.9 Agreement for Service - Mansfield City Schools (attachment)

That the Board approve the agreement between Mansfield City Schools and Mid-Ohio ESC, to provide Intervention Specialist services, by Hannah Ginn, effective beginning August 15, 2022, through June 30, 2023.

Attachments:

[Mansfield City Schools Non-Pub Intervention Service Agreement - Hannah Ginn - August 2022.pdf](#)

6.10 Agreement for Service - Mansfield City Schools (attachment)

That the Board approve the agreement between Mansfield City Schools and Mid-Ohio ESC to provide Safety Specialists for the 2022-2023 school year.

Attachments:

[Mansfield Safety Specialists 2022 2023.pdf](#)

6.11 Agreement for Service - Northmor Local Schools (attachment)

That the Board approve the agreement between Northmor Local Schools and Mid-Ohio ESC to provide FFA Mentoring/Advising/Consultant services for the 2022-2023 school year.

Attachments:

[Northmor LSD - FFA Consultant - 2022 2023.pdf](#)

6.12 Agreement for Service - Northmor Local Schools (attachment)

That the Board approve the agreement between Mid-Ohio ESC and Northmor Local Schools, to provide as needed audiology services, by Jodi Skrovan, Audiologist, effective beginning August 1, 2022, and ending June 30, 2023.

Attachments:

[Service Agreement - Audiology - Northmor Local Schools - August 2022.pdf](#)

6.13 Agreement for Service - GOAL Digital Academy (attachment)

That the Board approve the agreement between GOAL Digital Academy and Mid-Ohio ESC to provide Leadership Support Services during the 2022-2023 school year.

Attachments:

[GOAL Digital Academy - Leadership Supports - 2022 2023.pdf](#)

6.14 Agreement for Service - Heartland Academy (attachment)

That the Board approve the agreement between Heartland Academy and Mid-Ohio ESC, to provide Speech Language Therapy services, by Toni Tamburino, effective beginning August 23, 2022, through June 30, 2023.

Attachments:

[Heartland Academy - Service Agreement - SLP Services - Tamburino - August 2022.pdf](#)

6.15 Agreement for Service - Non-Public / Charter / Community Schools (attachment)

That the Board approve the agreement for service between the following non-public / charter schools and Mid-Ohio ESC to provide services as outlined in the Membership Benefits document for the 2022-2023 school year.

Mansfield Christian School

Attachments:

[FY23 Non-Pub Contract - Mansfield Christian.pdf](#)

6.16 MOESC Handbooks - Review and Adoption

That the Board review and adopt the following revised Mid-Ohio Educational Service Center handbooks:

Certified Staff

Classified Staff

Student Services Department

Attachments:

[MOESC 1.Certified Staff Handbook - Revised August 22.pdf](#)
[MOESC 2. Classified Staff Handbook - Revised August 22 DRAFT.pdf](#)
[Student Services Handbook 22-23.pdf](#)

6.17 Community School Sponsorship Policies - Review and Adoption

That the Board review and approve, as needed, the revised Community School Sponsorship Policies to align with the 2021-2022 Sponsor Evaluation Quality Practices Rubric, per the attached resolution.

Review:

Sponsorship Mission and Strategic Plan (A.01)

Role as Sponsor (A.02; A.05; A.06; A.07)

Sponsor Conflict of Interest (A.04)

Application and Decision Making (B.01; B.05; B.03)

Review of Application (B.04/E.06; B.05; B.06)

Contract Review Policy (C.03)

Oversight and Evaluation (D.01; D.02; D.03; D.04; D.05; D.07)

Intervention Policy (D.06)

Renewal of Sponsored Schools (E.01; E.02; E.03)

Termination (E.04)

Closure Process (E.05)

Technical Assistance (F.01; F.02; F.03; F.04)

Attachments:

[A.01 Sponsorship Mission and Strategic Plan 2022-2023.pdf](#)
[A.02-03-05-06-07 Role of Sponsor 2022-2023.pdf](#)
[A.04 Sponsor Conflict of Interest 2022-2023.pdf](#)
[B.01-B.02-B.03 Application and Decision Making 2022-2023.pdf](#)
[B.04 E.06 -B.05-B.06 Review of Applications 2022-2023.pdf](#)
[C.03 Contract Review Policy 2022-2023.pdf](#)
[D.01-02-03-04-05-07 Oversight and Evaluation 2022-2023.pdf](#)
[D.06 Intervention Policy 2022-2023.pdf](#)
[E.01-E.02-E.03 Renewal of Sponsored Schools 2022-2023.pdf](#)
[E.04 Contract Termination 2022-2023.pdf](#)
[E.05 Closure Process 2022-2023.pdf](#)
[F.01-02-03-04 Technical Assistance 2022-2023.pdf](#)

6.18 Community School Closure Policy and Procedures (attachments)

That the Board review and adopt the following procedures surrounding its obligation to oversee the school closure of a community school if necessary.

Sponsor Supplemental Closing Plan

Sponsor Supplemental Checklist for Community School Closure

Attachments:

[Sponsor Supplemental Closing Plan.pdf](#)

[Sponsor Supplemental Checklist for Community School Closure.pdf](#)

[Financial Difficulty and Closing Procedure Plan.pdf](#)

6.19 Agreement for Service - Ashland University (attachment)

That the Board approve the agreement between Ashland University (Clyde-Green Springs Schools) and Mid-Ohio ESC to provide leadership supports during the 2022-2023 school year.

Attachments:

[Leadership Supports Ashland University 8 2022.pdf](#)

6.20 Authorize Membership - NACSA

That the Board approve membership at a cost of \$1,250 to join the National Association of Charter School Authorizer (NACSA) for the 2022-2023 school year.

Attachments:

6.21 Memorandum of Understanding (MOU) - Educational Service Center of Central Ohio (attachment)

That the Board approve the Memorandum of Understanding (MOU) between The Educational Service Center of Central Ohio and Mid-Ohio ESC, to provide Threat Assessment Trainer services per the attached agreement.

Attachments:

[ESCCO Threat Assessment Training 2022 2023.pdf](#)

6.22 Ohio Department of Education Grants

That the Board accept the following Ohio Department of Education Grant(S):

School Psych Intern FY23 - \$30,824.74

Attachments:

[School Psych InternFY23 Award Letter.pdf](#)

6.23 Approval of Capital Improvements

That the Board approve the attached quote for carpet / flooring replacement in the Mid-Ohio ESC offices.

Attachments:

[Washington s Carpet One Est.pdf](#)

6.24 Purchased Services Agreements (attachments)

That the Board approve the following purchase service agreements for the 2022-2023 school year.

Nicholas Goodwin, \$35/hr. to provide SPARC Ready for Hire grant services

Kimberly Hall, \$35/hr. to provide SPARC Ready for Hire grant services

Cassandra Lowery, \$35/hr. to provide SPARC Ready for Hire grant services

New Directions Employee Assistance Program, \$1.60/month, per employee - to provide employee assistance services to Mid-Ohio ESC staff and family members, effective August 1, 2022 through July 31, 2023.

Reba Ann Rice, \$35/hr. to provide SPARC Ready for Hire grant services

Natasha Repp, \$50/hr. to provide Alternative Administrative Specialist mentorship services, to Madison Preschool Special Education Coordinator Mentee, Jennifer Eckenwiler

Attachments:

[Cassandra Lowery SPARC Ready for Hire Summer 22.pdf](#)

[Nicholas Goodwin SPARC Ready for Hire Summer 22.pdf](#)

[Reba Ann Rice SPARC Ready for Hire Summer 22.pdf](#)

[Kimberly Hall SPARC Ready for Hire Summer 22.pdf](#)

[Purchase Service Agreement - Natasha Repp - Eckenwiler Mentorship August 2022.pdf](#)

[Mid-Ohio Educational EAP contract 65 5 .pdf](#)

6.25 Updated Substitute/Tutor List 2022-2023 (available for review)

That the Board approve the updated Substitute Teacher/tutor List for the 2022-2023 school year.

Attachments:

6.26 Official Call to OSBA Annual Meeting

The Official Call to the OSBA Annual Business Meeting will be held on Monday, November 14, 2022 at 2:30 p.m., and the OSBA Capital Conference and Trade Show will be held November 13-15, 2022. The Board of Governors will need to appoint an official delegate and an alternate to the Annual Meeting.

Delegate:

Alternate:

Minutes:

Delegate: Kyle Swigart

Alternate: Glenna Plotts

Attachments:

6.27 Title IX District Services Agreement (attachment)

That the Board approve the Title IX service agreement with the following district for the 2022-2023 school year:

Crestline Exempted Village

Attachments:

[Crestline Exempted Village Agreement for Services Title IX 2022 2023.pdf](#)

6.28 Agreement for Service - Mount Gilead Schools (attachment)

That the Board approve the agreement between Mount Gilead School District and Mid-Ohio ESC, to provide Board Certified Behavior Analyst services, by Michaela Hermes, BCBA, effective beginning August 17, 2022, through June 30, 2023.

Attachments:

[Service Agreement - Mount Gilead BCBA Services 22-23SY - August 2022.pdf](#)

7 Superintendent Recommendations - Personnel Action

Minutes:

Items 7.1 through 7.6

Motioned: Mr. Brad Geissman

Seconded: Mr. William McFarland

Voter	Yes	No	Abstaining
Mr. William McFarland, Board Member	X		
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments:

7.1 Resignations (attachments)

That the Board accept the following resignations.

Ruby Feagin, Tutor (St. Peter's, BOE Approved 6/15/2022) & Title IA Tutor (Mansfield City, BOE Approved 7/20/2022), effective August 4, 2022

Corrine Gildenmeister, OTA, effective at the end of 2021-2022 contract year.

Attachments:

[Letter of Resignation Ruby Feagin 8 9 2022.pdf](#)

[Gildenmeister.Corrine Letter of Resignation.pdf](#)

7.2 Amended Contracts

That the Board approve the following amended contract:

Michaela Hermes, Board Certified Behavior Analyst (Administrative), from 224 days to 194 days

Megan McCarty, Associate to the Psychologist / Psychologist Intern (Limited Teaching), from no days to 187 days

Attachments:

7.3 Employment Contracts - Administrative

That the following personnel contracts be approved effective the 2022-2023 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks).

ADMINISTRATIVE, POSITION, CONTRACT/LEN

Catherine Csanyi, Special Education Consultant, 1 yr/128 days

Attachments:

7.4 Employment Contracts - Limited Teaching

That the following personnel contracts be approved effective the 2022-2023 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks).

LIMITED TEACHING, POSITION, CONTRACT/LEN

Toni Tamburino, Speech Language Pathologist, 1 yr/ 194 days

Lori Blackburn-Craft, Math Tutor, 1yr/175 days

Dolores Siedel, Tutor, 1yr/105 days

Kathleen Keller, Tutor, 1yr/105 days

Attachments:

7.5 Employment Contracts - Individual Service

That the following personnel contracts be approved effective the 2022-2023 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks).

INDIVIDUAL SERVICE, POSITION, CONTRACT/LEN

Megan Brown, Title I Tutor (Mansfield Christian School), \$15.25 per/hr., As-needed time sheet

Morgan Hicks, PTA (Crestline EVSD & Richland School of Academic Arts), \$22.72 per/hr., As-needed time sheet

Kenneth Parrott, Consultant (Northmor Local), \$40 per/hr., As-needed time sheet

Attachments:

7.6 Supplemental Contracts

That the Board approve the following supplement contracts.

2021-2022

Stephen Earnest, per diem - Executive Director of Business & Innovation, 16 additional work days as authorized by the Superintendent

2022-2023

Tricia Comerford, \$2,000 - School Psychology Supervision

Catherine Csanyi, per diem - Special Education Consultant, up to 8 days to provide MTSS Consulting Services through the CSLD grant, as authorized by the Director of Teaching & Learning

Stephen Earnest, per diem - Executive Director of Business & Innovation, additional work days as authorized by the Superintendent

Michaela Hermes, per diem - Board Certified Behavior Analyst, up to 20 days additional work days as authorized by the Director of Student Services

Sherri Richter, \$1,500 - Teaching & Learning Team Lead

Doug Thomas, \$35 per/hr. - Ready for Hire Teacher

Attachments:

8 Discussion

It is recommended that the Board review the follow Board policies:

Administration

PO 1617 - Weapons (Revised)

Program

PO 2220 - Adoption of Courses of Study (Revised)

PO 2280 - Preschool Program (Revised) - REJECT

PO 2413 - Career Advising (Revised)

PO 2430 - Educational Service Center-Sponsored Clubs & Activities (Revised)

PO 2431 - Interscholastic Athletics (Revised) - REJECT

Professional Staff

PO 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)

PO 3217 - Weapons (Revised)

Classified Staff

PO 4217 - Weapons (Revised)

Students

PO 5335 - Care of Students With Chronic Health Conditions (Revised)

PO 5336 - Care of Students With Diabetes (Revised)

PO 5460.01 - Diploma Deferral (Revised)

Finances

PO 6550 - Travel Payment & Reimbursement (Revised)

PO 6700 - Fair Labor Standards Act (FLSA) (Revised)

Property

PO 7217 - Weapons (Revised)

PO 7440 - Facility Security (Revised) - REJECT

PO 7440.03 - Small Unmanned Aircraft Systems (Add) - REJECT

Operations

PO 8210 - School Calendar (Revised) - REJECT

PO 8320 - Personnel Files (Revised)

PO 8330 - Student Records (Revised)

Attachments:

[Neola Policy Updates 6 15 2022.pdf](#)

9 Adjournment

Time: _____ p.m.

Minutes:

President Dick Prater declared the meeting adjourned at 1:15 p.m.

Motioned: Mr. Doug Theaker

Seconded: Mrs. Glenna Plotts

Voter	Yes	No	Abstaining
Mr. William McFarland, Board Member	X		
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments: