

MOESC Board Meeting

Mid-Ohio ESC , 890 West Fourth Street, Mansfield OH, 44906
Wednesday, August 18, 2021
12:00pm - 1:00pm

Present: Dr. Mark Burke Jr., Executive Director of Achievement & Leadership; Kevin Kimmel, Superintendent; Mrs. Mary Dixon, Board Member; Mr. Brad Geissman, Board Member; Mrs. Glenna Plotts, Board Member; Mrs. Margie Prater, Board Member; Lorraine Earnest, Treasurer; Mr. Kyle Swigart, Board Member; Mr. Doug Theaker, Board Vice President; Mr. Dick Prater, Board President

1 Call to Order

President Prater will call the August meeting to order.

Attachments:

1.1 Roll Call

Treasurer Earnest will call the roll.

Minutes:

Board members Mary Dixon and Margie Prater were absent from the meeting.

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments:

1.2 Pledge of Allegiance

President Prater will lead the Pledge of Allegiance.

Attachments:

1.3 Moment of Personal Reflection

Attachments:

2 Approval of Minutes

The President will call for corrections and a motion to approve the July 21, 2021 Regular Meeting minutes.

Result: Approved

Motioned: Mr. Doug Theaker

Seconded: Mrs. Glenna Plotts

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments:

[July 21 2021 Regular Board Meeting Minutes.pdf](#)

3 Approval of Adjustments/Adoption of the Agenda

Minutes:

Adjustment: Ashley DeFrancisco was moved from Item 7.3 to item 7.4

Result: Approved

Motioned: Mr. Kyle Swigart

Seconded: Mr. Brad Geissman

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments:

4 Reports

Attachments:

4.1 Superintendent

Administrative Conference Feedback

COVID-19 Updates

Membership Update

Staffing Update

Community School Update

Required Community School Disclosure Form

Attachments:

[MOESC Admin. Conference Evaluation Summary.docx](#)

[MOESC Admin. Conference Breakout Session Eval Summary.docx](#)

4.2 Board Members

Attachments:

4.3 Executive Director of Business & Innovation, Steve Earnest

Please see the attached written report.

Attachments:

[Business Innovation Board Report 8 18 2021.docx](#)

4.4 Executive Director of Achievement & Leadership, Dr. Mark Burke

Please see the attached written report.

Attachments:

[Achievement Leadership Board Report 8 18 2021.docx](#)

4.5 Director of Teaching & Learning, Lynn Meister

Please see the attached written report.

Attachments:

[T L Board Report.8.18.21 1 .docx](#)

4.6 Director of Student Services, Jennifer Crum

Please see the attached written report.

Attachments:

[August Student Services Board Report 2021.docx](#)

5 Financial Report

A. July 2021 Financial Report (attachment, page 2 omitted)

Result: Approved

Motioned: Mr. Doug Theaker
Seconded: Mr. Brad Geissman

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments:

[July 2021 Financial Report.pdf](#)

6 Superintendent Recommendations - Operational Action

Minutes:

Items 6.1 through 6.25

Result: Approved

Motioned: Mrs. Glenna Plotts

Seconded: Mr. Kyle Swigart

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments:

6.1 Agreement for Service - Galion City Schools & Galion St. Joseph

That the Board approve the agreement between Galion City Schools, Galion St. Joseph and Mid-Ohio Educational Service Center for Speech Language, Occupational Therapy, Physical Therapy, and Title 1 services, for the 2021-2022 School year.

Attachments:

[Galion City Schools St. Joseph- Service Agreement SLP PT OT Title FY21 22.doc](#)

6.2 Agreement for Service - Mansfield City Schools & St. Peter's School (attachment)

That the Board approve the agreement between the Mansfield City Schools, Mansfield St. Peter's

School and Mid-Ohio ESC to provide the following services for the 2021-2022 school year:

Resilience Coach, Amy Secrist

Remedial Tutor, Karen Kassimer

ASP Clerk services, Paula Nestor

Reading Tutor services, Richard Oldrieve

Guidance Counselor Services, Curtis Leshner

Attachments:

[Mansfield City Schools - St. Peter s - Service Agreement - FY 21 22.doc](#)

6.3 Agreement for Service - Galion City Schools (attachment)

That the Board approve the agreement between Galion City Schools and Mid-Ohio ESC to provide Family Engagement Coordinator services, and School Social Worker services for the 2021-2022 school year.

Attachments:

[Galion City FamilyEngagement Social Worker 2021 2022.doc](#)

6.4 Agreement for Services - Hillsdale Local (attachment)

That the Board approve the agreement for services between Hillsdale Local Schools and Mid-Ohio ESC to provide professional development on The Writing Revolution during the 2021-2022 school year, as outlined in the attached agreement.

Attachments:

[Hillsdale LSD - T L Writing Revolution - 2021-22.doc](#)

6.5 Agreement for Service - Madison Local Schools (attachment)

That the Board approve the agreement between Madison Local Schools and Mid-Ohio ESC to provide Initial CPI with Autism Training during the 2021-2022 school year, as outlined in the attached agreement.

Attachments:

[Madison Service Agreement - CPI Initial Autism - August 2021.doc](#)

6.6 Agreement for Service - Madison Local Schools (attachment)

That the Board approve the agreement between Madison Local Schools and Mid-Ohio Educational Service Center for Behavior Support services- RBT Supervision, from Angela Fetter, Board Certified assistant Behavior Analyst, services, for the 2021-2022 School year.

Attachments:

[Madison Local Schools - BCBA Services - Fetter - August 2021.doc](#)

6.7 Agreement for Service - Madison Local Schools & Mansfield Christian School (attachment)

That the Board approve the agreement between Madison Local Schools, Mansfield Christian School and Mid-Ohio ESC to provide the following services for the 2021-2022 school year:

Title I Tutor, Wendy Killian

Title I Tutor, Ashley DeFrancisco

IDEA & Title I Paraprofessional, Sarah Keib

IDEA Paraprofessional, Cory Durbin

SLP, Nancy Labaki

Attachments:

[Madison Local Schools - Mansfield Christian - Service Agreement - 21 22.doc](#)

6.8 Agreement for Service - Pioneer CTC (attachment)

That the Board approve the agreement between Pioneer Career and Technology Center and Mid-Ohio ESC to provide Preschool Developmental Screenings services for the 2021-2022 school year.

Attachments:

[Pioneer Career and Technology Center Service Agreement - Preschool Itinerant Developmental Screenings - August 2021.doc](#)

6.9 Agreement for Service - The Tomorrow Center (attachment)

That the Board approve the agreement between The Tomorrow Center and Mid-Ohio ESC to provide CPI Refresher Training during the 2021-2022 school year, as outlined in the attached agreement.

Attachments:

[Tomorrow Center Service Agreement - CPI Refresher - August 2021.doc](#)

6.10 Agreement for Service - Loudonville-Perrysville Local Schools (attachment)

That the Board approve the agreement between Loudonville-Perrysville Local Schools and Mid-Ohio ESC to provide CPI Refresher Trainings during the 2021-2022 school year, as outlined in the attached agreement.

Attachments:

[Loudonville Perrysville Service Agreement - CPI Refresher - August 2021.doc](#)

6.11 Agreement for Service - Heartland Academy (attachment)

That the Board approve the agreement between Heartland Academy to provide Speech Language Therapy services for the 2021-2022 school year.

Attachments:

[Heartland Academy - Service Agreement - SLP Services - Staton - August 2021.doc](#)

6.12 Memorandum of Agreement - Marshall University

That the Board approve the Memorandum of Agreement between Marshall University College of Education Professional Development and Mid-Ohio ESC / Madison Local Schools to provide clinical

and field-based experiences.

Attachments:

[2021-22 Contractual Agreement for Internship - Mya Beron - Complete Ready for Signature.pdf](#)

6.13 Authorize Membership - NACSA

That the Board approve membership at a cost of \$1,250 to join the National Association of Charter School Authorizer (NACSA) for the 2021-2022 school year.

Attachments:

6.14 Community School Sponsorship Policies - Review and Adoption

That the Board review and approve, as needed, the revised Community School Sponsorship Policies to align with the 2021-2022 Sponsor Evaluation Quality Practices Rubric, per the attached resolution.

Review:

Sponsorship Mission and Strategic Plan (A.01)

Sponsor Conflict of Interest (A.04)

Application and Decision Making (B.01; B.05; B.06)

Review of Application (B.04/E.06; B.02; B.03)

Contract Review Policy (C.03)

Renewal of Sponsored Schools (E.01; E.02; W.03)

Termination (E.04)

Revised:

Role as Sponsor (A.02; A.05; A.06; A.07)

Oversight and Evaluation (D.01; D.02; D.03; D.04; D.05; D.07)

Intervention Policy (D.06)

Technical Assistance (F.01; F.02; F.03; F.04)

Closure (E.05)

Attachments:

[Review of Community School Policies 1 .pdf](#)

[Adoption of Revised Community School Policies 1 .docx.pdf](#)

[Governing Board Resolution to Review and Adopt Community School Policies 1 .pdf](#)

6.15 Community School Closure Policy and Procedures (attachments)

That the Board review and adopt the following procedures surrounding its obligation to oversee the school closure of a community school if necessary.

Sponsor Supplemental Closing Plan

Sponsor Supplemental Checklist for Community School Closure

Attachments:

[Sponsor Supplemental Closing Plan.pdf](#)

[Sponsor Supplemental Checklist for Community School Closure.pdf](#)

[Financial Difficulty and Closing Procedure Plan.pdf](#)

6.16 Approval of Handbook (attachments)

That the Board approve the following Handbook for the 2021-2022 school year.

Student Services Handbook

Attachments:

[Student Services 2021 - 2022 Handbook.docx](#)

6.17 Agreement for Service - Non-Public / Charter / Community Schools (attachment)

That the Board approve the agreement for service between the following non-public / charter / community schools and Mid-Ohio ESC to provide services as outlined in the Membership Benefits document for the 2021-2022 school year.

Mansfield St. Peter's (K-12)

Attachments:

[FY22 Non-Pub Contract - St. Peters.docx](#)

6.18 School Psychology Development Program (attachments)

That the Board approve the following agreement with Wendy Harvey for her participation in the School Psychology Development Program.

Attachments:

[Wendy Harvey - School Psychology Development Program - August 2021-June 2024 se .docx](#)

6.19 Partnership Agreement - Crisis Prevention Institute (attachment)

That the Board of Governors approve the Partnership Agreement between the Crisis Prevention Institute (CPI) and Mid-Ohio Educational Service Center.

Attachments:

[CPI PARTNERSHIP AGREEMENT AUGUST 2021.pdf](#)

6.20 HVAC Automation System Upgrades (attachment)

That the Board approve the attached ABB Cylon Automation System Upgrade proposal. This proposal is to upgrade the Honeywell HVAC automation system. The work will be performed by Speer Mechanical under their State Term contract, per attachment.

Attachments:

[CSP900522-10 OC - Speer Mechanical.pdf](#)

6.21 Title IX District Services Agreements (attachment)

That the Board approve the Title IX service agreement with the following districts for the 2021-2022 school year:

Galion City

Attachments:

[Agreement for Services Galion City Schools Title IX 2021 2022.docx](#)

6.22 Purchased Services Agreements (attachments)

Cathy Csanyi - \$350/day, not to exceed 10 days, to provide MTSS Consulting Services during the 2021-2022 school year paid through the Comprehensive Literacy State Development Grant.

Richard Goodright - \$70/hr. plus travel, to provide Title IX Consultant services for the 2021-2022 school year.

New Directions Employee Assistance Program, \$1.60/month, per employee - to provide employee assistance services to Mid-Ohio ESC staff and family members, effective August 1, 2021 through July 31, 2022.

Toni Zehe - \$50/hr., to provide Special Education Consultant Mentorship services during the 2021-2022 school year.

Attachments:

[Cathy Csanyi MTSS Consulting Service CSLD 2021 2022.docx](#)

[New Directions - FY22 Mid-Ohio Educational EAP contract.doc](#)

[Richard Goodright Title IX Consultant 2021 2022.docx](#)

[Toni Zehe SPED Coord Mentorship 2021 2022.doc](#)

6.23 Agreement for Service - District Service (attachment)

That the Board approve the following district service agreements with Mid-Ohio ESC for FY22.

Crestline Exempted Village

Crestview Local (revision 1)

Galion City

Mansfield City

Mount Gilead Exempted Village

Attachments:

[Galion FY22 Est.pdf](#)

[Crestview FY22 Est revision 1.pdf](#)

[Crestline FY22 Est.pdf](#)

[Mt. Gilead.pdf](#)

[Mansfield.pdf](#)

6.24 Updated Substitute/Tutor List 2021-2022 (available for review)

That the Board approve the updated Substitute Teacher/tutor List for the 2021-2022 school year.

Attachments:

6.25 Official Call to OSBA Annual Meeting

The Official Call to the OSBA Annual Business Meeting will be held on Monday, November 7, 2021 at 2:30 p.m., and the OSBA Capital Conference and Trade Show will be held November 7-9, 2021. The Board of Governors will need to appoint an official delegate and an alternate to the Annual Meeting.

Delegate: Kyle Swigart

Alternate: Glenna Plotts

Attachments:

7 Superintendent Recommendations - Personnel Action

Minutes:

Items 7.1 through 7.6

Result: Approved

Motioned: Mr. Doug Theaker

Seconded: Mr. Brad Geissman

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments:

7.1 Resignations (attachments)

That the Board approve the following resignations:

Nichole Gott, OTA, effective July 27, 2021.

Attachments:

[Nichole Gott Letter of Resignation 7 27 2021.pdf](#)

7.2 Employment Contracts - Rescind

That the Board rescind the following contract:

Sarah Rizzo, Teacher (Non-PRTF), 1 yr/ 184 days, Limited Teaching

Jessica Staton, SLP Extended School Year, \$49.94 per/hr. on an as needed basis for Mansfield City

Schools (6/10/2021-8/13/2021), Individual Service

Attachments:

7.3 Employment Contracts - Limited Teaching

That the following personnel contracts be approved effective the 2021-2022 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks).

LIMITED TEACHING, POSITION, CONTRACT/LEN

Ted Baker, Tutor, 1 yr/ 184 days

Kathleen Ann Beres, Tutor, 1 yr/ 184 days

Mya Beron, Associate to the Psychologist (Intern), 1 yr/ 190 days

Violeta Chinni, Family Engagement Coord, 1 yr/ 45 days

Karen Kassimer, Tutor, 1 yr/ 111 days

Wendy Killian, Tutor, 1 yr/ 215 days

Nancy Labaki, Speech/Lang Pathologist, 1 yr/ 65 days

Nan Martin, Tutor, 1 yr/ 144 days

Solveig Root, Speech/Lang Pathologist, 1 yr/ 114 days

Kelly Showecker, Teacher (Non-PRTF), 1 yr/ 184 days

Attachments:

7.4 Employment Contracts - Individual Service

That the following personnel contracts be approved effective the 2021-2022 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks).

INDIVIDUAL SERVICE, POSITION, CONTRACT/LEN

Ashley DeFrancisco, Tutor, \$14.28 per/hr., on an as-needed basis

Cory Durbin, IDEA Paraprofessional, \$12.73 per/hr., on an as-needed basis

Jenny Keesee, Parent Mentor, \$23.25 per/hr., 807 hrs.

Sarah Keib, IDEA Paraprofessional, \$15.23 per/hr., on an as-needed basis

Kristine Minnick, OTA, \$21.45 per/hr., 74 days

Jessica Rietschlin, ASP Clerk, \$15 per/hr., on an as-needed basis

Lindsey Schonauer-Howald, Parent Mentor, \$23.25 per/hr., 807 hrs.

Attachments:

7.5 Amended Contracts

That the Board approve the following amended contracts for the 2021-2022 school year.

Corrine Gildenmeister, OTA, from Individual Service to Limited Non-Teaching, 1 yr./ 184 days

Steve Helbert, Attendance Counselor, from 72 days to 97 days (Limited Non-Teaching)

Attachments:

7.6 Supplemental Contracts

That the Board approve the following supplemental contracts for the 2021-2022 school year.

Nathan Whitman, \$2,000 - School Psychology Supervision

Allison Schleichert, \$50 per/hr., not to exceed 35 hours, Alternative Administrative Licensure Mentoring

Attachments:

8 Adjournment

Time:_____p.m.

Minutes:

President Dick Prater declared the meeting adjourned at 12:56 p.m.

Result: Approved

Motioned: Mr. Doug Theaker

Seconded: Mrs. Glenna Plotts

Voter	Yes	No	Abstaining
Mr. Brad Geissman, Board Member	X		
Mrs. Glenna Plotts, Board Member	X		
Mr. Kyle Swigart, Board Member	X		
Mr. Doug Theaker, Board Vice President	X		
Mr. Dick Prater, Board President	X		

Attachments: