RICHLAND COUNTY FOUNDATION

August 27, 2021

Mr. Kevin Kimmel
Superintendent
Mid-Ohio Educational Service Center
890 W. Fourth St., Ste. 100
Mansfield, OH 44906

Dear Mr. Kimmel:

The Richland County Foundation Teacher Assistance Program (TAP) grant committee has considered a recent request for *ACT WorkKeys Curriculum/Testing - Dorothy Sharrock.* We are pleased to inform you that a grant has been approved in the amount of $**1,500.00.**

Enclosed are **two** copies of the Foundation's Grant Contract. Please read this information over carefully, and if the conditions meet with your approval, sign and **return the original** to me and **retain the second copy** for your records. The Foundation will release its funds as outlined in the Grant Contract. If you have any questions concerning the Grant Contract, Payment, or Special Conditions please contact me at the Richland County Foundation. Additionally, included you will find a copy of the grant application submitted to include with your records. Please note, there may have been changes made to the budget and scope after application submission. You may reach out for any needed clarifications.

The Foundation generally does not fund a specific program beyond one year. Therefore, please do not interpret this specific grant as any indication of future funding for this particular program.

If you plan any publicity regarding this program, the Foundation would appreciate being recognized as a donor. Enclosed, please find RCF's guidelines to publicize your grant.

Sincerely,

Siera Marth-May

Siera Marth-May, Community Investment Officer

Enclosures: Grant Contract, Return Envelope, Guidelines & Grant Application

181 South Main Street, Mansfield, Ohio 44902-7910 • (419) 525-3020 • FAX (419) 525-1590
www.richlandcountyfoundation.org

CONFIDENTIAL
GRANT CONTRACT

Grant #20210640

The Foundation's grant to your organization is for the explicit purpose(s) described below and is subject to your acceptance of the following conditions. PLEASE RETURN A SIGNED COPY TO THE FOUNDATION.

Grantee: Mid-Ohio Educational Service Center

Address: 890 W. Fourth St., Ste. 100
Mansfield, OH 44906

Amount: $1,500.00

Purpose: ACT WorkKeys Curriculum/Testing - Dorothy Sharrock

Grant period: August 27, 2021 – June 1, 2022

Payment schedule: A grant check(s) or funds will be released to you upon our receipt of the signed Grant Contract.

Funds that are not expended or encumbered during the grant period should be returned to Richland County Foundation unless the Foundation makes written authorization to extend the award beyond the original end date of the grant period.

Special conditions: Funds may only be used specifically as stated on this contract:
To support the needs of the ACT WorkKeys Curriculum/Testing Program as requested in the grant application.
The Foundation office must approve any change in the use of these funds.

The Foundation staff also should be informed if there are any other program changes.

Reporting requirements: To complete the final report; please go to our website at www.richlandcountyfoundation.org. You will find the final report form by clicking Grants and Scholarships, and then choose Grants in the dropdown menu.

In addition, we ask, if possible, for some media coverage of your program to be published identifying the support of the Foundation, and pictures of the program. If you have any digital/electronic media that the Foundation could use in newsletters, annual reports or other publications, please forward them via e-mail to smarth@rcfoundation.org.

GRANT CONDITIONS

Following grant conditions must be adhered to in the use of any grant made by the Richland County Foundation.

The funds provided pursuant to this grant may be spent only in accordance with the provisions of this signed contract. The program is subject to modification only with the Foundation's prior written approval.

The grantee shall return to the Foundation any unexpended funds:

1. At the end of the grant period, or
2. If the Foundation determines that the grantee has not performed in accordance with this agreement and approved program/budget, or
3. If the grantee loses its 501(c)(3) tax exemption

No funds provided by the Foundation may be used for any political campaign or to support attempts to influence legislation of any governmental body.

In accepting this grant, the grantee agrees to indemnify, defend and hold harmless the Richland County Foundation from any liability, loss, cost, injury, damage or other expense that may be incurred by the Richland County Foundation or claimed by any third person against it as a result of the Foundation's funding of the project or any action or non-action taken in connection with the project.

The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.

Unless otherwise stipulated in writing, this charitable grant is made with the understanding that the Foundation has no obligation to provide other or additional support to the grantee.

The grantee will furnish the Foundation with a written report, including a fair and complete financial statement and a brief narrative that describes program progress, upon the completion of the program for which the grant has been made. The Foundation may also request interim reports, and, in any case, will be supplied with a report at least once during the term of the grant.

Such reports shall supply sufficient information as necessary for the Foundation to determine that the grant is being used for the purposes intended and for the Foundation to fulfill its own public reporting responsibilities.

The Richland County Foundation is pleased to have made a charitable grant to your organization and looks forward to receiving your Grant Report for this project by June 1, 2022. To complete the final report; please go to our website at www.richlandcountyfoundation.org. You will find a link to the report on our *Grant Opportunities* page.

For the Grantee:

K. Kimmel
Signature of CEO/ President/ Executive Director

9/1/2021
Date

Kevin D. Kimmel
Print Name and Title

For Richland County Foundation:

Bradford S. Groves, President

8/27/2021
Date

RICHLAND COUNTY FOUNDATION

Guidelines to publicize your grant

Congratulations on your recent grant from Richland County Foundation. When the good news of a grant gets publicized, the benefit is widespread and can promote further giving. You receive positive attention for the important work you are doing and the Foundation and its donors are recognized for their support.
The following guidelines are intended to help you communicate information about your grant. Please forward this information to the person in your organization responsible for publications and publicity. The content of any proposed publicity concerning this grant is subject to the review and approval of the Foundation prior to its release.

General publicity for your grant:

- Include news of your grant in publications, news releases, newsletters, brochures, annual reports, website, videotapes, advertisements, reports, direct mail, and other outreach materials.

- Include the Foundation's logo in advertisements, signage, programs, and brochures as appropriate. For a copy of the logo email Maura Teynor, mteynor@rcfoundation.org.

- Consider including a link to the Foundation's website richlandcountyfoundation.org on your agency's website e.g., in a list of supporters.

- "Like" the Foundation Facebook page facebook.com/RichlandCountyFoundation and post about your RCF grant and then send us the link!

- Follow the Richland County Foundation page on LinkedIn.

- When referencing support from the Foundation, please use this wording: Support for this program/project was provided by a grant from the Richland County Foundation.

- At the end of the news release, please include, along with a description of your agency, the following: The Richland County Foundation is one of the largest private sources of grant making in Richland County and administers over 375 charitable funds established by individuals, families, and businesses. The mission of the Richland County Foundation is to improve and enhance the quality of life in Richland County through strategic philanthropy and community leadership.

Let us know:

- Send us your stories and photos related to your current or previous Richland County Foundation grants so we can share them with our donors and the community.

- Send us a link to media coverage of your grant-related work.

TAP (Teacher Assistance Program) Grant Application 2021

Deadline : June 25 2021 at 11:59 PM EDT (Midnight) - CLOSED

Applicant Information

Name:	Dorothy Sharrock
Email:	sharrock.dorothy@moesc.net
App ID:	03260154
Status:	Awarded
Cycle:	None
Last Modified:	Aug 23 2021 16:00 EDT by smarth@rcfoundation.org
App Submitted:	Jun 10 2021 10:01 EDT by sharrock.dorothy@moesc.net
App Created:	May 26 2021 14:22 EDT by sharrock.dorothy@moesc.net
Last IP Address:	34.98.67.249
Unique Apps:	

School & Teacher Information

School

School District	Mansfield
School Building	Abraxas
Building Principal	Michelle Patrick
Building Principal Email	Patrick.michelle@moesc.net
Address of School	

2775 St. Rt. 39
Shelby, Ohio 44875

I actually work at Abraxas, and am part of Mid-Ohio Esc; not Mansfield City Schools.

What grade are the students in your building?	7-12

Teacher

Teacher Name	Dorothy Sharrock
Teacher Summer Phone Number	419-961-1638
Teacher Summer Email	sharrock.dorothy@moesc.net
What grade(s) are your students who will benefit from this grant request?	11-12
How many students are in your classroom which will benefit from this grant request?	50

Summary

Summary of Grant Application

Name of Program	Abraxas School of Ohio

Please give a brief summary of your grant application.

This grant is a request for funds to purchase a site licence for ACT WorkKeys Curriculum/Testing. This will provide students the opportunity to earn a National Career Readiness Certificate.

Project / Program

Project or Program for your Students

Tell us about your project / program for which you are requesting funding.

The ACT NCRC is a portable, evidence-based credential that certifies the essential skills for workplace success. Employers look for it from job candidates, whether they come directly from high school, work-based learning programs, or through postsecondary paths, because it is a valid predictor of job performance.

In addition, students pursuing a postsecondary education are eligible for college credit because the ACT NCRC demonstrates college-level competency. Achieving a Platinum or Gold level is comparable to achievement in college-level coursework. The American Council on Education (ACE) validates this by recommending institutions award 3 credit hours of quantitative reasoning and 1 credit hour of information literacy. Credit awards are at the discretion of each school.

How will your students benefit from this project / program?

ACT WorkKeys Curriculum helps individuals build the essential career-relevant skills needed for learning, personal development and effective job performance. It's the only curriculum built from the ground up to align with the WorkKeys National Career Readiness Certificate® assessments.

The courses are delivered via a personalized, mobile-based learning management system. The platform delivers a meaningful learning experience and provides users with a customized study schedule and detailed instructional content.

What kind of measurable outcomes will be tracked to determine the success of the program?

Evidence of program success will be deteremined by the number of students who earn their NCRC (National Career Readiness Certificate). Tracking will also include students who completed the curriculum but did not take the test- due to the Abraxas program being fluid.

If transportation is an issue, how will it be addressed?

N/A

Do you have additional information you think would be helpful to the TAP Committee in making their decision? If so, please upload a PDF here.

Budget

Total Project Budget

Please outline the cost of the ENTIRE PROJECT. Describe materials or other expenses associated with your project / program.

ACT WorkKeys Curriculum Item Number # Sites Price per Site* Total

ACT® WorkKeys® Curriculum: Only WorkKeys NCRC aligned courses site license 04200120FE $1,500

What is the TOTAL amount of the items listed above?	1500.00

Richland County Foundation Request

Please describe how Richland County Foundation Funds will be used.

Richland County Fundation Funds will be used to purchase a site license for the ACT WorkKeys Curriculum to prepare students to take the WorkKeys test. Successful completion of the test will allow students to earn a National Career Readiness Certificate. This certificate may assist students in securing employment upon graduation.

What is the TOTAL amount of the items listed above?	1500.00

Other Funders

What are your other sources of funding for this project / program?

There is no other funding available for this project.

What is the TOTAL amount of the items listed above?	0.00

Would you accept partial funding? Yes

If you would accept partial funding, how would you proceed?

If granted partial funding, additional funding would be sought through other grants and school funding.

Submit

Approval