**LETTER OF APPLICATION – FY22**

July 22, 2021

Superintendent Kevin Kimmel

Mid-Ohio ESC, IRN 123521

890 W 4th St. #100

Mansfield Ohio 44906

Dear Superintendent Kimmel;

The U.S. Department of Education’s (USDOE) Office for Special Education Programs (OSEP) annually provides discretionary funds to states to support activities pursuant to implementing the Individuals with Disabilities Education Improvement Act (IDEA 2004). Funding for the Parent Mentor grant, for $50,000.00, is contingent upon ODE’s receipt of federal and state special education funding for fiscal year (FY) 2022. Most discretionary projects will receive a flat funding for FY22. During this project year ODE will be reviewing the effectiveness of projects and will determine appropriateness adjustments for FY23.

After completing the attached Scope of Work document, save it in a location on your computer for uploading to the CCIP. It is in the CCIP that you will complete the budget portion of the application. You can access this application by logging into your SAFE account and choosing the CCIP.

Your “substantially approved” date will be set as the date your application is put into Authorized Representative Approved Status via the CCIP.

If you need help with determining the content of your grant work your program contact, Lyndsay Havey at [Lyndsay.Havey@education.ohio.gov](mailto:Lyndsay.Havey@education.ohio.gov) can provide that assistance. For budget questions or CCIP technical assistance, email your fiscal contact, Earl Focht at  [earl.focht@education.ohio.gov](mailto:earl.focht@education.ohio.gov).

Sincerely,

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Description automatically generated with low confidence

Jo Hannah Ward, Director

Office for Exceptional Children

Enclosure:  Scope of Work (Word)

CC: Lorraine Earnest, Treasurer

       Lindsay Havey, Contact Person